

Laney Foundation Skills Committee (FSC) Meeting Minutes

February 9, 2015

Room T450

11:30-12:15* (Please note early adjournment due to Active Shooter Skills Training beginning at 12:15)

Co-chaired by Lisa Cook, Faculty and Mildred Lewis, Dean of Academic and Student Affairs

In attendance: L. Cook, R. Purnell, HW Chang, J. Graves, D. Mullen, E. Lord, K. Bridges, S. Tiemroth-Zavala, M. Lewis

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points	Facilitator(s)	Time
1. Approve minutes from 11/10/14 and 1/26/15	Expected Outcomes: Minutes approved Outcomes Achieved Minutes approved (3 abstentions for Nov. 10 and 2 abstentions for Jan. 26)		Lisa Cook	5
2. BSI Funds (Budget) and Funding Requests	Expected Outcomes: Review of expenditures and balance of budget Outcomes Achieved Release time actual expenses for coordination reported and Dean Lewis currently working to address rollover issues for prior year allocations		Mildred Lewis	10 min.
3. Committee goals for spring 2015	Expected Outcomes: Finalize goals for current semester Outcomes Achieved Item Tabled until next meeting	•	Lisa Cook	10
4. Develop plan for the institutionalization of learning communities and Standards and procedures for the implementation of cohorts, including identifying and enrolling appropriate students, scheduling, and advertising (Continued)	Expected Outcomes: Committee receives report on the meeting regarding institutionalization of grant-funded learning communities led by Dean Mildred Lewis on 2/2 Outcomes Achieved: Report received, including challenges and strategies for institutionalizing the grant-funded learning communities	<ul style="list-style-type: none"> Needs include: support for students' wellness and behavioral challenges; better data; stronger connection with dept. chairs; greater awareness campus-wide Strategies include: cost-sharing for common activities among LCs and reserving seats in course sections rather than offering closed section 	Lisa Cook and Mildred Lewis	10
5. Design and Implementation of English 201 and 1A Student Success and Engagement Colleges and ESL 223 Acceleration College	Expected Outcomes: Inform committee of design and activities for colleges this spring to date Outcomes Achieved: Tabled until next meeting	•	Lisa Cook, Suzan Tiemroth-Zavala, Jackie Graves	10