

Laney Foundation Skills Committee (FSC) Meeting Minutes

March 23, 2015

Room T450

11:30-12:30

Co-chaired by Lisa Cook, Faculty and Mildred Lewis, Dean of Academic and Student Affairs

In attendance: L. Cook, J. Graves, D. Mullen, M. Lewis, E. Lord, B. Maher, K. Talbot, K. Bridges

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points	Facilitator(s)	Time
1. Approve minutes from 3/09/15	Expected Outcomes: Minutes approved Outcomes Achieved Tabled until next meeting.		Lisa Cook	0
2. BSI Funds (Budget) and Funding Requests	Expected Outcomes: Review of expenditures and balance of budget Outcomes Achieved List of planned expenditures by June 2015 reviewed and approved.		Mildred Lewis	10 min.
3. Review of Funding Requests	Expected Outcomes: Review and approve funding requests for: <ul style="list-style-type: none"> • Eng. Dept. Student Engagement College for Success and Innovation (SECSI) Community of Practice • Expanded Tutoring in JOCWC • Strengthening Student Success Conference Attendance • BCC FELI participation Outcomes Achieved All of the above requests were reviewed and approved by the committee.	<ul style="list-style-type: none"> • A team of faculty and administrators from across the college should attend the Strengthening Student Success Conference. Areas identified include: Counseling, CIS, Ubaka, DSPS, CTE, Library, Pathways Programs, math, English, ESL. • J. Graves to identify FELI team members and L. Cook to assist with travel forms and payments. 	Lisa Cook, Jackie Graves	40
4. Library and Learning Center Building	Expected Outcomes: Committee reviews letter of support for Library/Learning Center Outcomes Achieved Tabled until next meeting.		Evelyn Lord	0
5. Committee goals for spring 2015	Expected Outcomes: Finalize goals for current semester Outcomes Achieved Tabled until next meeting	•	Lisa Cook	0
6. Develop plan for the institutionalization of learning communities and Standards and procedures	Expected Outcomes: Committee members report progress on immediate action on the following: 1. Professional quality marketing materials to	•	Lisa Cook and Mildred Lewis	10

<p>for the implementation of cohorts, including identifying and enrolling appropriate students, scheduling, and advertising</p>	<p>build awareness of Laney College Pathways learning communities on our campus, in our district and our community</p> <p>2. Assessment scores will trigger an automatic alert to students and counselors that a student is appropriate for a pathways learning community</p> <p>Each learning community will be presented in a block in the class schedule with its name, description and total units in each department with a course in the cohort as well as a separate section titled "Learning Communities"</p> <p>Outcomes Achieved:</p> <ul style="list-style-type: none"> • D, Mullen reported progress being made on goals 1 & 2. 			
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