

**Laney Foundation Skills Committee (FSC) Meeting Agenda**

October 13, 2014

**Room T450**

**2:00-3:00**

Co-chaired by Lisa Cook, Faculty and Mildred Lewis, Dean of Academic and Student Affairs

In attendance: L.Cook, D. Mullen, S. Tiemroth-Zavala, J. Graves, E. Lord, B. Maher, B. Baines

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points/Actions	Facilitator(s)	Time
1. BSI Funds (Budget) Update	<p><b>Expected Outcomes:</b> Update on loading of 2<sup>nd</sup> prior year, 1<sup>st</sup> prior year and current year allocations to budget.</p> <p><b>Outcomes Achieved</b> None.</p>		Mildred Lewis	5
2. Strengthening Student Success Conference	<p><b>Expected Outcomes:</b> Report on sessions attended and share information gathered.</p> <p><b>Outcomes Achieved</b></p> <ul style="list-style-type: none"> <li>• <b>Information shared.</b></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	Lisa Cook	10
3. SSSP, Equity, and Basic Skills Plans	<p><b>Expected Outcomes:</b> Report from FSC members serving on Equity Committee; Gain clarity on purpose, focus, content and coordination of plans, and allowable expenditures.</p> <p><b>Outcomes Achieved</b></p> <ul style="list-style-type: none"> <li>• <b>Information shared.</b></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	Lisa Cook	10
4. 2013-2014 ESL/Basic Skills Allocation End-of-Year Report 2014-2015 ESL/Basic Skills Allocation Goals/Action Plan and Expenditure Plan	<p><b>Expected Outcomes:</b> Announce extension and revised timeline for completion of report; review and approve sections drafted to date.</p> <p><b>Outcomes Achieved:</b></p> <ul style="list-style-type: none"> <li>• <b>Narrative Approved.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Deadline for submissions extended to Oct. 24 by State Chancellor's Office</li> </ul>	Lisa Cook	25
5. Development of standards and procedures for implementation of cohorts, including identifying appropriate students, scheduling, registration and advertising	<p><b>Expected Outcomes:</b> Develop plan (steps and timeline) to complete standards and procedures for recommendation to College Council in December, 2014; Possibly establish subcommittee.</p> <p><b>Outcomes Achieved:</b> None/</p>		Lisa Cook	10