

Laney Foundation Skills Committee (FSC) Meeting Agenda and Minutes
May 18, T-750

Co-chaired by Suzan Tiemroth-Zavala, Faculty and Chuen Chen, Dean of Liberal Arts

Members Present: Eleni Gastis, Suzan Tiemroth-Zavala, Rina Santos,

Agenda Item	Expected Outcomes and Outcomes Achieved	Discussion Points	Facilitators	Time
1. Retreat debriefing	<p>Expected Outcomes: Positives and areas for improvement</p> <ul style="list-style-type: none"> • How did it go? • How can we improve? 	<p>Pretty good; good start; orientation/welcome center: new info; early alert; request Alex; send someone if you cant' come; early alert; starfish; data was interesting, lots more data needed and drill down; district can create stuff automatically;</p>	Suzan Tiemroth-Zavala , Eleni Gastis	10 minutes
2. Basic Skills Retreat: Working group for summer	<p>Expected Outcomes Create a structure for working group for summer, including dates</p> <ul style="list-style-type: none"> • Use guided pathways from state for examples <p>Achieved Outcomes</p>	<p>do we have a cohort we are trying to follow? If a student is taking at least ONE basic skills class they are considered basic skills students. rina join the data meeting;</p> <p>31st/1st: 5 hours; lunch; 9-2; T-450</p> <p>750</p> <p>Is it a first year experience; full time students at COA; part time students, and night time students; Jackie will reach out ; guided pathways Ian, Beth, David; Barbara Yasue; Eleni, Chuen, Rina, Kathy W. Jacie, Patty France; Terrence, Alex. Janelle, Mark Yamamota; Ann McMurdo, Chandra Johnson, Mildred, Charles Bradford; suzan @ \$500--prorated participation, phoumy????</p> <p>tangible product is student surveys: design a survey for fall.</p>	Suzan Tiemroth-Zavala and Eleni Gastis, Dean Chan	20
3. Committee Evaluation results and discussion	<p>Expected Outcomes</p> <p>Complete task for College Council for 2017-18</p> <p><u>Share the results of this assessment with your other Committee members by no later than tomorrow, Friday – May 12th</u></p> <p><u>2. Add the following as agenda items to your last Committee Meeting of the year (if you haven't already</u></p>	<ul style="list-style-type: none"> • getting more studnets involved 	Suzan Tiemroth-Zavala	20

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	<p><u>held it), or to your first Committee Meeting of the next academic year:</u></p> <ul style="list-style-type: none"> o <u>Review of Evaluation Survey results, and based on that assessment, discuss any appropriate changes for improvement</u> o <u>Confirm your Committee’s Goals for the upcoming year</u> o <u>Introduce the idea of coming up with a master calendar for your Committee’s work, similar to what was done for College Council (example attached).</u> 	<ul style="list-style-type: none"> ● counseling buy-in ● basic skills needs in CTE, but not really leveled; students are sprinkled around; how to intersect ● DSPS– ● accreditation shout-out 		
<p>4. Fund Student Success? Group registration?</p>	<p><u>Expected Outcomes</u> Should we go as a team? <u>Outcomes Achieved</u></p>	<p>Beth DAvid mitchell kathy wi rina eleni</p>	<p>Suzan Tiemroth-Zavala</p>	<p>5</p>
<p>Karen Talbot’s funding request</p>	<p><u>Expected outcomes</u> Discuss and vote on it</p>			<p>5</p>