

• Laney Foundation Skills Committee (FSC) Meeting Agenda and Minutes
November 2,, 2017, T-450

Co-chaired by Suzan Tiemroth-Zavala, Faculty and Chuen Chan, Dean of Liberal Arts

Members: Present: David Mitchell, Suzan Tiemroth-Zavala, Barbara Yasue, Ian Latta, Beth Maher, Chuen Chan, Rina Santos

Agenda Item	Expected Outcomes	Discussion Points	Action Taken/Next Steps
<p>1. <u>Approve minutes for 10/5 and 10/19</u></p>	<p><u>Expected Outcomes</u></p> <ul style="list-style-type: none"> Minutes approved 	<ul style="list-style-type: none"> Questions <ul style="list-style-type: none"> David Mitchell called the question and Ian Latta seconded. There was no discussion and minutes were approved unanimously. 	<p>Ian Latta will go to talk to the ASLC and report back. He will ask to be put on the agenda.</p>
<p><u>Discussion: How to get students to join the committee and attend meetings.</u></p>		<p>go to ASLC to get members next Thursday</p> <ul style="list-style-type: none"> Tell students we have money for projects; Keith is a Basic Skills student; We want to get ideas from students to help basic skills students; ian gets us on agenda for next thursday- <p>There was some discussion as to how we can get student interest in participating.</p> <ul style="list-style-type: none"> what is the role, outcome for them? We want student voices on our agenda Math is revamping their curriculum; there will be \$0 cost to students as there will be noncredit courses in basic math We would like input from students on development-modular math and accelerated math sequence It would be useful to have the same for English. make a schedule for There needs to be an orientation to committee for students at first attendance; It was stated that there are 2 asks; do we want students to attend on a regular basis or just come to report to us and hear our progress on their behalf? They could then report back to the student body 	

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<p>2. <u>Discuss funding request for tutoring funds</u></p>	<ul style="list-style-type: none"> Discuss request and vote 	<p>There was some concern about past funding and assessing that funding. Questions were raised about:</p> <ul style="list-style-type: none"> How are tutors assessed now? They are observed their first semester. Is that enough to ensure continued quality of tutoring? There is also survey of writing workshop instructors, but it is not universal and not necessarily shared with tutors. Who do we NOT want to rehire. Tutors with complaints get rehired anyway because there is no oversight and no communication between scheduler and tutoring coordinators Tutoring funding comes from many different places-budget-\$100,000-\$40,000 less than half; confident that we are serving basic skills students; <p>Assessment:</p> <ul style="list-style-type: none"> What can be done about bad tutors? There are absences, late arrivals, cell phone usage during tutoring. There is no clear decision as to who should be in charge of tutoring decisions; What responsibilities do writing workshop teachers have? They don't really know. COA has tutoring center; There is an untrained classified person making curricular decisions Perhaps we need a Senate resolution and BAC reporting for tutoring What does the \$40,000 cover? Bare bones, tutors; 4 tutors back down to 3; drop in 3 to 2 or one How will AB 705 play out in tutoring and basic skills? 	
<p>3. <u>Discuss change in meeting day and time</u></p>	<p><u>Expected Outcomes</u></p> <ul style="list-style-type: none"> Find new meeting day and time 	<p>12-1:30 for the rest of the semester.</p>	<p>We will meet 12:00-1:30 in T750</p>
<p>4. Continue discussion on non credit plan</p>	<p><u>Expected Outcomes</u></p> <p>finalize plan</p>	<p>\.</p>	
<p>5. Goals for 2017-18</p>	<p><u>Expected Outcomes</u></p>		

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Other:			