

Laney College
Request for Foundation Skills Funding

This form must accompany all requests for Foundation Skills funding. Additional documents may be attached to the form, but cannot be accepted in lieu of the form.

Instructions:

- Please fill in all columns** as clearly as possible.
- For Item 1, provide a summary** of your proposed project/activity. If your project has several components, list them separately. Please feel free to include more detail in an attached document. **Also include assessment/institutional research and any other data to support the need for your proposed action.**
- For item 2, list the number of the** goal and activity addressed from the Foundation Skills Planning Matrix (Appendix C of the Educational Master Plan), which is on pages 2-4 of this form.
- For item 3, state the specific practice and strategy** behind the project/activity. For your reference, a summary list of the effective practices presented in the CCCBSI document *Basic Skills as a Foundation for Student Success in California Community Colleges* is on page 5 of this form. This document was reviewed and referenced by the Laney BSI team to create the Foundation Skills Plan.
- For item 4, indicate whether this is a new project, or a change or expansion** of a current project. If a change or expansion, please list the current project that you wish to modify. *FSC monies cannot be used to replace funding for the exact same program or activity previously funded by another source without expansion or change to further address the Foundation Skills Plan.
- For item 5, list the specific outcomes** you expect to achieve with your project.
- For item 6, provide a summary of the method(s) of assessing your outcomes** and your plan for documenting and disseminating your results.
*Recipients are required to enter evidence of outcomes and assessment results in TaskStream. Future funding is contingent upon documentation.
- Item 7 is the target completion** date for your project.
- For Item 8, list all parties responsible** for the project or components of the project.
- For item 9, list the specific budget amounts** requested. Please be detailed or list a total amount and attach a detailed breakdown. This may include release time or stipends if appropriate.

Please submit all requests for Foundation Skills Funding to the Foundation Skills Coordinator, Lisa Cook (lrcook@peralta.edu). The FSC meets on the first and third Monday of each month. Please submit requests by the Thursday before the next scheduled meeting.

This form was created following a template created by the *Essential Learning Initiative at the College of the Sequoias*
(<https://www.cos.edu/about/FacultyStaffSupport/ELI/Pages/default.aspx>)

Request for Foundation Skills Funds

Title of Proposal: Embedded Tutors for Biology Courses **Date:** December 1, 2016 **Academic Year:** 2016-17

Persons Requesting Funds: Amy Bohorquez **Division:** Math and Science

1. Planned Action (Brief description of project/activity including list of components) and data to indicate need for action	Embedded tutoring to assist students in the laboratory section of our courses in which Foundation Skills students are able to enroll into without prerequisites. Please see attached document.
2. Goal and Activity Addressed from Foundation Skills Planning Matrix	<i>A.3.1. A clear institutional decision exists regarding the structure of developmental education (centralized or decentralized, but highly coordinated).</i> We believe that embedded tutors in labs fits into the Planned Action of expanding tutoring and that this activity will increase student success in these courses.
3. Effective Practice and/or Strategy	<i>D.6 Developmental education faculty employ a variety of instructional methods to accommodate student diversity.</i> We have preliminary results that show increases in lab practical scores in labs with embedded tutors. We conducted a student survey a few years ago that demonstrated students appreciated having tutors in class and felt better supported.
4. New, Change or Expansion*	This would be a new request
5. Expected Outcomes	We believe we will see a higher success rate for students in the labs with tutors.
6. Plan for Assessing, Documenting, Disseminating and Dialogue about Results*	We hope be able to use data from the district to breakdown our overall grades and see if we have better success with basic skills students. We don't use TaskStream, but have specific SLOs that we can use to demonstrate increase student success. We have on-going conversations with faculty in our department and with Chemistry about ways to improve our tutoring programs.
7. Target Date for Completion	On-going if successful.
8. Responsible Persons/Dept.	Amy Bohorquez
9. Specific Budget Amounts-Include Breakdown*	We are asking for 10/12-24 hours a week for student tutors.

Other required Institutional Resources (e.g. Facilities):

We do not require any additional facilities, we are hoping to utilize district information about our students to help our analysis.

Other Funding Sources: We are hoping to still receive 10 hours for open tutoring (not during lab) from the tutoring center.

Check here if additional narrative is attached: X

For Foundation Skills Committee Use Only:

Committee Approval Approved Approved with Changes Noted Not Approved Resubmit with Changes Noted
Comments:

FSC Faculty Co-chair _____

FSC Administrative Co-chair _____

lrc: 3/10/13