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| ***COMMITTEE:*** | **Foundation Skills**  |
| ***MEETING DATE:*** | **1/30/19** |
| ***LOC./TIME:*** | **T808 2:00-3:30pm** |
| ***PARTICIPANTS:*** |  Dean Chan, Dean Richardson, Kathy Williamson, Anna, Suzan, Eleni, Beth, David M, Barbara, Ian, Clifton |
| ***NOTETAKER:*** | **Ian Latta** |
| ***HANDOUTS:*** |

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| Meeting Agenda  Funding proposals |  |

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| **AGENDA ITEM** | **GOAL** |
| I. Report on FSC-funded embedded tutoring, Fall 2018--Ian LattaDean Chan: Can we get a list of classes so we can compare to classes without embedded tutors? |  Send list of classes with embedded tutors for data request. |
| II. Discuss assessment of tutoringSuzan: WC has SLOs but not being assessedClifton: We can get data from Writing Center and Math LabLook at successHow quickly do they go to 1a?Beth: a lot of the embedded tutoring is happening in new classes, so there aren’t others to compare to. Kathy: At other campuses, some of these classes don’t have embedded tutoring…Suzan: We also need to assess whether students exposed to tutoring are accelerating at higher ratesBarbara: Acceleration numbers are tricky because students challenge at the end. Suzan: What is the curricular oversight in the writing center? If we are funding the writing center, we need to know if they’re successful.Denise: We need to systematize assessmentDenise: Anecdotally, it will be good to see results, but we know that centers are really Beth: What is the impact on tutors of being tutors?Suzan: WE haven’t been proactive about capturing impact of tutoring, but it’s good.Denise: We have curriculum: LRNRE 501Kathy Williamson: We need an instructor to superviseBeth: I can ask Vicki whether we need to make a proposal for tutoring.Kathy: We’ve gone to other colleges where I’ve seen healthy 501-like programs that are run by instructors. They get audited every yearChuen: We are competing with other programs, so we need to justify expenditures. | Denise: Ian and I will make a proposal for committee.  |
| 1. ESOL Tutoring Funding Proposal

 --Ian LattaChuen: APASS was told by the Feds that they need pay for other areasBarbara: This committee has been funding communities of practice in these areas.   |  Proposal funded  |
|  IV. CTE Training Funding proposal --Ian LattaBeth: CTE has felt disconnectedStrong Workforce applications are due by Feb 15 |  Consider proposal |
| 1. Discuss Feb meeting days/times

Our meeting on the 13th is on the same date as college council We are meeting Feb 6 and Feb 27 instead | Set meeting times for Feb |