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| ***COMMITTEE:*** | **Foundation Skills** |
| ***MEETING DATE:*** | **1/30/19** |
| ***LOC./TIME:*** | **T808 2:00-3:30pm** |
| ***PARTICIPANTS:*** | Dean Chan, Dean Richardson, Kathy Williamson, Anna, Suzan, Eleni, Beth, David M, Barbara, Ian, Clifton |
| ***NOTETAKER:*** | **Ian Latta** |
| ***HANDOUTS:*** | |  |  | | --- | --- | | Meeting Agenda    Funding proposals |  | |

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| **AGENDA ITEM** | **GOAL** |
| I. Report on FSC-funded embedded tutoring, Fall 2018  --Ian Latta  Dean Chan: Can we get a list of classes so we can compare to classes without embedded tutors? | Send list of classes with embedded tutors for data request. |
| II. Discuss assessment of tutoring  Suzan: WC has SLOs but not being assessed  Clifton: We can get data from Writing Center and Math Lab  Look at success  How quickly do they go to 1a?  Beth: a lot of the embedded tutoring is happening in new classes, so there aren’t others to compare to.  Kathy: At other campuses, some of these classes don’t have embedded tutoring…  Suzan: We also need to assess whether students exposed to tutoring are accelerating at higher rates  Barbara: Acceleration numbers are tricky because students challenge at the end.  Suzan: What is the curricular oversight in the writing center? If we are funding the writing center, we need to know if they’re successful.  Denise: We need to systematize assessment  Denise: Anecdotally, it will be good to see results, but we know that centers are really  Beth: What is the impact on tutors of being tutors?  Suzan: WE haven’t been proactive about capturing impact of tutoring, but it’s good.  Denise: We have curriculum: LRNRE 501  Kathy Williamson: We need an instructor to supervise  Beth: I can ask Vicki whether we need to make a proposal for tutoring.  Kathy: We’ve gone to other colleges where I’ve seen healthy 501-like programs that are run by instructors. They get audited every year  Chuen: We are competing with other programs, so we need to justify expenditures. | Denise: Ian and I will make a proposal for committee. |
| 1. ESOL Tutoring Funding Proposal   --Ian Latta  Chuen: APASS was told by the Feds that they need pay for other areas  Barbara: This committee has been funding communities of practice in these areas. | Proposal funded |
| IV. CTE Training Funding proposal  --Ian Latta  Beth: CTE has felt disconnected  Strong Workforce applications are due by Feb 15 | Consider proposal |
| 1. Discuss Feb meeting days/times   Our meeting on the 13th is on the same date as college council  We are meeting Feb 6 and Feb 27 instead | Set meeting times for Feb |