

**Request for Foundation Skills Funds
2017-18**

Title of Proposal: James Oliver Writing Center **Date:** 12/10/18 **Academic Year:** 2018/2019

Persons Requesting Funds: Denise Richardson **Division:** Math and Sciences

1. Planned Action (Brief description of project/activity including list of components) and data to indicate need for action	During the 2017-18 school year the James Oliver Writing Center had 13,912 student visits and 1, 262 hours of tutoring. It represents a major resource for students in all disciplines that require writing assignments at the College.
2. Goal and Activity Addressed from Foundation Skills Planning Matrix	A.1 Developmental education is a clearly stated institutional priority. The Writing Center (WC) is a tutoring resource primarily for English and ESOL, but it serves the entire College. The support provided by the WC will become even more critical as we transition to a pathways focus at the College and college-course-level class placement..
3. Effective Practice and/or Strategy	D.10 Programs provide comprehensive academic support mechanisms, including the use of trained tutors. The Writing Center is a critical tutoring resource for the College and its progress is enhanced by the efforts of the tutoring coordinator who provides the peer tutors with training and support to help ensure their effectiveness in cultivating student success among the students they work with.
4. New, Change or Expansion*	This is a repeat request. Unfortunately, the College tutoring programs are dependent upon grant funding as they have not yet been institutionalized.
5. Expected Outcomes	Success rates will continue to be improved among students that use the Writing Center to support their academic progress.
6. Plan for Assessing, Documenting, Disseminating and Dialogue about Results*	The WC uses SARs to document usage, the hours of tutoring and the number of tutoring sessions that occur every school term.
7. Target Date for Completion	The Writing Center is an ongoing tutoring resource.
8. Responsible Persons/Dept.	Denise Richardson, Dean of Math and Sciences
9. Specific Budget Amounts-Include Breakdown*	\$27,500 is needed to continue to serve students for spring 2019 and summer 2019.

Other required Institutional Resources (e.g. Facilities): No other institutional resources are needed.

Other Funding Sources: Equity Funds were used to support the Fall 2018 term. There are no resources to support the Spring and Summer 2019 terms.