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| ***COMMITTEE:*** | **Foundation Skills** |
| ***MEETING DATE:*** | **5/8/19** |
| ***LOC./TIME:*** | **T808 2:00-3:30pm** |
| ***PARTICIPANTS:*** | Beth, Dean Chan, Ian, Rina, David R, Barbara, Suzan, Kathy, Anna, Marla |
| ***NOTETAKER:*** | **Ian Latta** |
| ***HANDOUTS:*** | |  |  | | --- | --- | | Meeting Agenda    Funding proposals |  | |

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| **AGENDA ITEM** | **GOAL** |
| 1. Budget and plan for summer/next semester   Dean Chan: We shouldn’t worry too much about summer. Let’s assume that we will be able to use carryover funds.  Barbara: Are we trying to spend down money?  Dean Chan: We are good. We are spending this years’ money, not next years’ money. | PASSED 8K for summer ESOL tutoring |
| 1. Student Success Center update and directions   Can we get a full-time IA?  IA situation:  Marla: Those who were here for three years or more will be funded as fulltime  Kathy: We would be responsible for maintaining funding, contractually, if we funded the position.  What are the parameters of the hiring freese.  Barbara: Can tutoring just be a fulltime position under a department like English  Marla: Can we cobble together schedules from tutors who need to make up time for extra hours?  Suzan: Ombudsperson  Rina: Would professors volunteer their office hours?  Beth: |  |
| 1. DSPS Update |  |
| 1. Funding proposals:   Math Camp  Rina: Math camp has been running for three years under BSSOT grant.  Preparing students for Fall classes.  Nathan compared students with same trajectories, and students who attended math camp had higher grades by 0.69, which is significant  Achievement gap was being claosed  Students were more excited and helping one another during class.  We converted class to noncredit, Math 504. Instrcutors don’t need to be paid now.  Students keep coming back and retaking the camp after passing the next class.  Roger Chung reported that two students passed their union test and they credited math camp.  We’re trying to change their attitude and help get the students comfortable with computers.  Beth: Rina made T-Shirts,  She had a counselor come every day at lunch.  SSSC Oct 9-11  Beth: Conference is great but expensive. College should write a check, rather than having instructors pay ahead of time and then be reimbursed.  ESOL should sign up for AB705 for ESOL on Friday  Who wants to go?  Budget for 15 instructors: cost about 15K | Math Camp PASSED  SSSC funding approved for 15 attendees |
| Beth’s report on guided self-placement tool |  |
| 1. Charge reflection—Why do we do this? Who are we?   Suzan: We discussed making a list of our accomplishments, and having a meeting with the college president to advocate for basic skills and talk about our impact. |  |