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| ***COMMITTEE:*** | **Foundation Skills**  |
| ***MEETING DATE:*** | **8/28/19** |
| ***LOC./TIME:*** | **T801 2:00-3:30pm** |
| ***PARTICIPANTS:*** |  Beth, Ian, Suzan, Barbara, Yiping, Christine, Anna, David, Denise, Kathy  |
| ***NOTETAKER:*** | **Ian Latta** |
| ***HANDOUTS:*** |

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| **AGENDA ITEM** | **GOAL** |
| 1. Report from equity committee presentation and selection of FSC member to join equity. | Yiping might go.Ian might go.  |
| 2. Budget update and setting priorities for remaining funds. We have about 270K for the year.Discuss continuing support for tutoring in DSPS, tech tutors, or other programs | Denise: handed out budget. Wants to update committee once a monthWe were given 90K this year, but we have 170K carryoverWe want to focus on embedded tutoring but get support from equity Kathy: Students are self-selecting that they need the support class, so using support classes as a marker of our target population might be imprecise. I don’t want to limit who we can offer the help too. Master PlanMaster CalendarMath needs: COP compensation for PT’s $50/hr compensation for statistics training at the end of last semester  |
| 3. Changes to charge and name. | Beth: Has the state updated allowable expenses based on AB705?Denise: I’ve heard that the state relaxed restrctionsIan: I like the focus on skills. |
| 1. IA for Student Success Center/TRC.
 |  Denise: Expense is about 16K for the year.We anticipate that SEA funding would accommodate for years to come. TRC be renamed to Student Success Center And IA goes  |
| 1. Process clarification. When the committee approves things, how do the reqs, epafs and such get followed up on
 |  What are the steps after being passed by the committee? Denise: My assistant Mayra will attend meetings and will initiate epafs.We will fund her overtime.  |
| 1. Proposal for funding. The ESOL onboarding team had a proposal accepted to CATESOL and PD was able to fund most of the team. But they ran out of money. We're hoping that our final presenter can get funded to attend as well
 | Beth: We got PD funding to present at TESOL, but one presenter didn’t get funded for travel. No one is doing this, so we are eager to share and get feedback PASSED |
| 1. Accreditation preview
 | We are part of student support evaluation of quality of support. We can weigh in and supply evidence for meeting standard.  |
| 1. Agenda items for future meetings?
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Move to approve/ second