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| ***COMMITTEE:*** | **Academic Support Committee**  |
| ***MEETING DATE:*** | **10/23/19** |
| ***LOC./TIME:*** | **T801 2:00-3:30pm** |
| ***PARTICIPANTS:*** |  Denise, Diane, Anna, Terrence, Beth, Christine, Marla, David, Kathy, Barbara, Suzan, Yiping, Ian, Mayra  |
| ***NOTETAKER:*** | **Ian Latta** |
| ***HANDOUTS:*** |

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| **AGENDA ITEM** | **GOAL** |
| 1. Next steps on getting approval for new Committee name, charge, responsibilities, new name for TRC – Ian (20 min)

Nonvoting liasons: Anna: should we invite nonvoting members to attend? Denise: We should take them out, for the purposes of looking official.Beth: We should invite them as special guests  |  APPROVED:Add SSE position to committeeChanges:7. Evaluate proposals for their merit in helping support student success in college-level coursework8. Review data pertaining to student success in activities supported by the Committee, such as support classes and tutoring(#11 removed)ALSO ASK COLLEGE COUNCIL TO CHANGE TRC TO SSC  |
| 1. Budget; Increase in funds and budget review – Denise (10 min)

Denise: We got some extra carryover funding. Must be spent by the end of the fiscal year, June.  |   |
| 1. Update on IA for Student Success Center – Denise (5 min)

Possibly starting on Monday |  |
| 1. Strategic Budget Plan – Suzan, Ian and Denise (30 min)

 Tutoringa. Embedded i. Math ii. English iii. ESOLb. Writing Centerc. Math Labd. Student Success Centere. Online Tutoring2. Academic Support Committee project proposals3. AB 705 Curriculum Development/Training for Faculty4. Academic Support Committee Student Success funding Projects and Expensesa. Instructional Assistant – Tutoringb. Staff assistant overtimec. Conferences related to State Initiativesd. onboarding new students/guided self-placement Denise: What other projects?Beth: We need materials in other languages. Marla: Are you making videos? Because then you could put them online Christine: Look at how departments work on retention Beth: How about a once-a-semester newsletter? Suzan: Getting input from students via ASLCKathy: Can we buy books? I have a 20 buck book but some students still don’t buy itBeth: could we set aside emergency book funds? Christine: Working on OER and canvas integration to get instructor buy-inBarbara: Having support materials available to lots of students, including canvas shell |
| 1. Committee consolidation – Pros and Cons – Ian and Suzan (20 min)

Denise: What are the reasons we should continue to be independent from SSE?Diane:SSE is there to look at what committees are doing through an equity lens. We also want more communication between committees so that there aren’t overlap between projects or projects shopping between committee |  |
| 6. Review of proposals (Any new ones and a revised one from APASS) - Ian (10 min) |  |
| 7. Discuss future agenda items?  |  |

Add Yiping and Diane to email list

Send out subcommittee groups