



Laney College

Business and Administrative Services (BAS)

February 2025



Budget and Operations

Budget

- The Business Office is actively meeting with various departments to address budget and staffing concerns. We are advancing discussions on budgets for the upcoming fiscal year while closely monitoring current year expenditures. Furthermore, the Business Office remains dedicated to reviewing and improving budget-related processes, including the recently implemented supplier contracts and direct pay procedures.
- VP-BAS continues to make budget presentations to various campus groups summarizing our current status and highlighting future challenges and opportunities.
- Also join VP-BAS for informal budget discussions on 2/12 (Wednesday), 3/18 (Tuesday), and 4/17 (Thursday) at 12:30 pm in T-850.

Operations:

- Parking: Parking is FREE and no permits are needed for Spring 2025.
 - [Expect changes for Fall 2025.](#)
- Keys: We continue to manage, issue, and acquire additional keys to support campus operations.
- Work Orders: We continue to submit work orders to the district engineers for repairs and other such services.
- Copying, Printing, and Mail Service: These services continue to be offered in partnership with the District.
 - [Expect changes for Fall 2025.](#)
- Staff in the Cashier's Office, Warehouse, and PE Locker Rooms also continue to serve the campus and our students.

Contact: lbusinessoffice@peralta.edu



Information Technology

Custodial Services

Custodian team has been actively deep cleaning several classrooms and other areas throughout the campus during the winter break and up until the start of the Spring semester! We thank them for fall their hard work and dedication!

Contact: LBusinessOffice@peralta.edu

- New Copier/printer installation for IMC and 7th floor.
- CTE software updates for the Spring semester.
- Network closet AC Unit project has been completed.
- Securing a vendor to provide ongoing service of the Smart Classroom equipment.

Contact: laneyhelpdesk@peralta.edu

Facilities Update

Spring 2025

Main Fire Line Break Repair (Tower) - [Complete!](#)
F Building Roofing Project - [Complete!](#)

Fabrication Lab - Equipment and Fume work underway, near completion
Food Pantry Construction - Opening date to be announced
Locker Room Renovations - Awaiting Title 9 approval

Spring Beautification Project (Building B) - See photos on the next page!

Summer 2025

Best Center 3 - Adding electrical sub panel, new floor, and HVAC System
Campus Lighting Upgrade - Survey complete, scope of work pending
Central Utility Plant - Underground utility work underway for the Generator, Transformer and Cooling Towers for the LRC building.
Learning Resource Center - State approved
Pool Repair - Motor replaced
Theater Project - State approved
Summer Beautification Project (Building F)

Contact: kroberts@peralta.edu



Food Services

In the Fall 2024 semester, Laney Cafeteria fed 6,250 Laney students through the food voucher program funded by the campus Basic Needs Center and ROC.

Also, for the past 5 years, Laney Food Service has partnered with Family Bridges Community Program to provide hot meals 4 days a week to the Oak Street Community Cabins participants and other community members in the Oakland area. See recognition photos on the next page!

Cafeteria hours

Monday - Thursday (8:00 am - 6:00 pm) Friday (8:00 am - 2:30 pm)

Contact: nburmenko@peralta.edu

BAS Staff Spotlight



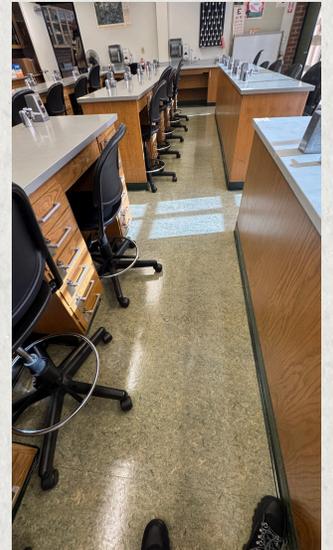
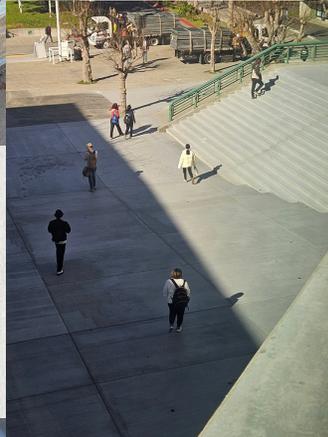
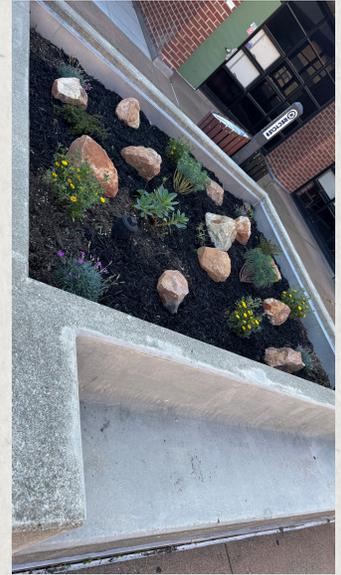
Featuring Jimmy Tran from IT

“Proud to say I have been here since 1993 and plan on being here forever. I love everything about Laney, the people and the place.”



February 2025

Campus Beautification Projects



Congrats Neil & Alfred for their recognition with Family Bridges Community Program

