

PERALTA COMMUNITY COLLEGE DISTRICT
Part-Time Faculty Availability and Preference Form

If you are interested in a part-time faculty assignment for the Fall 2018 term, please complete this form and return it to your Dean postmarked/emailed no later than December 15, 2017.

Completion of this form does not guarantee any particular assignment.

Please see Article 30 (Part-Time Temporary Instructors) for additional information.

(Please Print)

Name: _____ Discipline: _____

I am interested in the following assignment(s): Teaching Counseling Librarian

In order of preference, please rank from highest to lowest the blocks of times you would prefer for your assignment(s), with "1" being the highest. (Note: selecting a preference for one time slot does not guarantee you will receive an assignment in that slot. You will not be considered for an assignment if any time slot is left unmarked.)

Fall 2018 semester:

| DAYS | 7:30 am – 12:00 pm | 12:00 pm. – 3:00 pm | 3:00 pm – 6:45 pm | After 6:45 pm |
|--------------------------------|--------------------|---------------------|-------------------|---------------|
| Mondays & Wednesdays | | | | |
| Mondays, Wednesdays, & Fridays | | | | |
| Tuesdays & Thursdays | | | | |
| Fridays | | | | |

Are you available for assignment(s) on nights or on Saturdays? (if yes, check all that apply) Yes

No Nights: Mondays Tuesdays Wednesdays Thursdays Fridays Saturdays (day classes)

In order of preference, list the courses you would like to teach.

Online courses: _____

Please note any limitations or other comments to any of your preference above. (For example: I am unavailable on Tuesdays or before 10:00 am)

Contact information:

Print Name: _____ Date: ____/____/____

Home Phone: (____) _____ Alternative Phone: (____) _____

Email address: _____

Signature: _____

Please note: The above contact information is for response to this document only and does not constitute a change in District personnel records. Changes in phone numbers, address or other contact information should be made as soon as possible through the Office of Human Resources.