



CORDOBA CORPORATION

O/A/C/CM DESIGN & CONSTRUCTION MEETING MINUTES

PROJECT TITLE:	ATHLETIC COMPLEX
COLLEGE:	LANEY
PROJECT No:	PCCD PROJ # 02338
DSA FILE No.:	1-C1 APPLICATION # 01-110972
DATE:	February 16, 2011
MEETING TIME:	8:30 AM @ GILBANE CONSTRUCTION TRAILER

ATTENDEES

Initials	ATENDEE	Present	Absent	EMAIL ADDRESS
SK	SHERRY KATZ, CORDOBA, writer emergency: 707.643.6687	X		skatz@cordobacorp.com
TT	TRENT TORNABENE, PCCD emergency cell: 510.926.2243	X		ttornabene@peralta.edu
JB	JOHN BEAM, PCCD		X	jbeam@peralta.edu
IF	ILIA FLORENTIN, GILBANE	X		iflorentin@gilbaneco.com
EA	ERICK ARVALO emergency cell: 408.461.1166		X	Awhite@gilbaneco.com
BD	BILL DURAND, GILBANE emergency cell: 775.691.7534	X		wdurand@gilbaneco.com
CBG	CLAUDETTE B-GOW		X	b-gconsult@yahoo.com
LM	LAUREN MAASS, GOULD EVANS BAUM THORNLEY		X	lmaass@gouldevans.com
JS	JIM SPRINGER, VERDE		X	jim@verdedesigninc.com
JE	JIM EDMONDSON, GEBT		X	
TH	TRICIA HEINE		X	theine@gilbaneco.com
SJ	SCOTT JEWELL, GILBANE cell: 408.640.6191	X		sjewell@gilbaneco.com
DT	DOUG THORNLEY, GEBT	X		douglas.thornley@gouldevans.com

Responsible party: G = Gilbane; GEBT = Gould Evans Baum Thornley; C = Cordoba; P = PCCD

***PROJECT SUMMARY CHART FOR INCREMENTS 1, 2, & 3:**

Increment	Contract start date	Const. phase duration from date of increment n.t.p. to substantial completion	Original contractual substantial completion date	*Gilbane projected substantial completion date (DSA FORM 6) **Approved by the Board at 5.25.10 meeting	Actual DSA submittal date	Actual DSA approval date	Actual bids due date & PCCD approval date	Actual (1) PCCD NTP	Contractual Substantial Completion Date
Increment 1	4.24.09	98 days	9.22.09	*4.15.10	10.13.09	3.24.10	12.14.09/ 12.18.09	(1) 12.18.09 & (2) 1.11.10	
Increment 2	4.24.09	168 days	9.22.09	*9.22.10	11.25.09	8.2.10	12.14.09	8.2.10	Tentative turnover is early December
Increment 3	4.24.09	294 days	7.11.10	*4.28.11 **5.31.11	2.19.10	9.15.10	5.20.10	9.15.10	5.31.11 7.20.11 per 2.1.11 updated sched.

*5.12.10: Proposed revision date by Gilbane in P6 schedule with data date of January 28, 2010, approved by Board on 5.28.10.

**7.14.10: Per co#2, was approved at the board mtg. of 7.20.10; substantial completion for Increment 3 is now 5.31.10.

1. OWNER'S HOTLIST:

ITEM #	ISSUE	RESP	DUE DATE	STATUS
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0.01	<p>RECOVERY SCHEDULE</p> <p>2.2.11: CBG stated that the July 20th Increment 3 substantial completion date is not acceptable, and she hopes not to have to assess l.d.'s against Gilbane. Gilbane should do whatever it takes to meet the original may 31st deadline (double shifts etc).</p> <p>2.9.11: SJ said Gilbane is looking at acceleration options with Lee's and West Coast. Turner will be done at the beginning of March, and they will have a better idea of the end date. TT wants to go to the college with a realistic substantial completion date at the end of March.</p> <p>2.16.11: SK told SJ to issue a narrative regarding their approach to the recovery schedule. The recovery approach will be discussed at a tentative meeting that will be set up for next Wednesday or Thursday when cost issues (CCA's and protests etc) are discussed.</p>	G	Jan 28	
0.02	<p>WEEKLY UPDATES ON PUNCH LIST PROGRESS</p> <p>2.2.11: SJ said that BD has checked off what has been done and is reviewing the list to finalize all completed items and will forward to us tomorrow. CBG asked SK to forward her a copy upon receipt.</p> <p>2.9.11: Gilbane will get SK an updated punch list today. The updated activities pertain to the protective netting and batters eye post installations. SJ told BD to concentrate on the hot list priorities.</p> <p>2.16.11: the punchlist was updated and provided by BD and the team did a line by line review of the punchlist.</p>	G	Weekly	
0.03	<p>LEAK at HOME TEAM DUGOUT</p> <p>2.2.11 - Gilbane shall provide a schedule and breakdown of investigative methods for fixing and verification. SK to inspect roof and parapet sealant & splices, and Gilbane to schedule new water test for SK. Bleach out (?) underside of plywood at stained area.</p> <p>2.9.11: Gilbane is adding positive slope (additional iso-boards) so that the water will drain to the scupper instead of ponding in front of it. Gilbane commenced with that fix on February 7, 2011 and expects to be finished Friday the 11th, per BD. New water testing will follow.</p> <p>2.16.11: BD said that Gilbane is done with fixing the roofing, and SK and BD will schedule a water test.</p>	BD, SK	asap	
0.04	<p>PORTABLE BATTING CAGE ENCLOSURE (former item 9.06)</p> <p>2.2.11 -Gilbane shall provide a substantial completion date, now that the location at south side of home team bull pen is approved.</p> <p>2.2.11: CBG will sign off on the CCD #5; SK will provide copy to Gilbane.</p> <p>2.9.11: CCD #5 was issued to Gilbane on 2.7.11 - they will proceed with the relocation of the portable batting cage storage under protest and dispute that it is at their own expense. IF stated that he released the work to OC Jones on 2.8.11 and it should be 3 weeks to completion, on or about March 1st.</p> <p>2.16.11: IF confirmed the 3.1.11 date, and will provide Friday updates on a weekly basis.</p>	G	asap	
0.05	<p>BATTERS EYE NETTING</p> <p>2.2.11 - Tentative - installed feb 1- feb 8</p> <p>2.9.11: BD expects that this will be done today, tomorrow the latest.</p> <p>2.16.11: done</p>	G	feb 1-8	
0.06	<p>SOFT TOSS -</p> <p>On 1.27.11,SK surveyed with Z & Bill; SK did a sketch of the preferred location. Gilbane shall price out, including a reconfiguration of (2) batting cage pole fixtures so they are double directional, and Gilbane will provide a substantial completion date, and get final approval from the District.</p> <p>2.2.11: SK will get CBG CCD #6 today, for her signature, for the soft toss and obtain a signature from JB or FZ and give a copy to Gilbane. to proceed.</p> <p>2.9.11: CCD #6 was issued to Gilbane on 2.7.11 - they will proceed with the relocation of the portable batting cage storage at their own expense. IF stated that he released the work to OC Jones on 2.8.11 and it should be 3 weeks to completion, on or about March 1st.</p> <p>2.16.11: IF confirmed the 3.1.11 date, and will provide Friday updates on a weekly basis. Gilbane asked that the College leave the remaining turf for use at the soft toss.</p>	G	asap	
0.07	<p>BACKSTOP NETTING FIX</p> <p>2.2.11 - Gilbane to provide punch out date.</p> <p>2.9.11: Gilbane does not think that the sub can do more to make it any more taut; they will get a definitive answer today.</p> <p>2.16.11: The backstop netting is flat and taut, and the reason for the appearance is due to the way the netting is sewn together in a diagonal diamond shape.</p>	G	asap	

0.08	<p>LIGHTING - review of site photo-metrics by Syska-Hennessey (all areas except MUSCO):</p> <p>2. bullpens - temp lighting until new fixtures are installed?</p> <p>2.9.11: Musco may be able to adjust the angle of the light fixture to illuminate the bullpens; they are looking at photometrics to determine that modifications will not affect the playing field. If they determine that they cannot modify the lamp directions, then Gilbane will provide temporary lighting until they come up with a permanent fix.</p> <p>2.16.11: Musco can/ will direct one of the lamps to each of the bullpens.</p> <p>3. Musco lamp fixed.</p> <p>2.9.11: done.</p> <p>4. New soft toss - adequate lighting - double directional lighting of batting cage fixtures possible?</p> <p>2.9.11: the batting cage lighting is not fully installed (only 4 out of 6 are done) so there is no determination yet on using some of the light for the soft toss. BD said that the fixtures come with a 4 lamp fixture, and they will look into replacing the (2) western triple lamp fixtures with the quad type. Ray's will finish installation on 2.15.11.</p> <p>5. Batting cage: review adequacy of new light fixtures when installed.</p> <p>jan 31- feb 7</p> <p>2.9.11: Only 4 out of the 6 are installed. There is a problem with Ray's electric. SJ told IF to get involved with finding out why they are not at the jobsite finishing up.</p> <p>2.16.11: BD said that Rays will be done on Friday the 18th - and all wiring and testing will be done.</p> <p>6. Dugout & Scorekeeper's Booth light fixtures - installed by feb 4</p> <p>2.2.11: Photometrics review still pending from Gilbane. Dates are sustained. Once the fixtures are installed at the batting cage, adjustments in the direction of the soft toss area may be done.</p> <p>2.9.11: Same as above - Ray's not showing up the past few days. The fixtures are not at the jobsite and not installed yet. Ray's is expected to finish 2.18.11.</p> <p>2.16.11: BD said that Rays will be done on Friday the 18th - and all wiring and testing will be done.</p>	GEBT, G	asap for night practice	
0.09	<p>JB'S showcase event - PAINTED LOGOS</p> <p>2.9.11: Sk will forward the logo with colors to JB for his approval today.</p> <p>2.16.11: JB will be given the color copies for approval at Gilbane's presentation scheduled for tomorrow.</p>	G	Coord with JB	
0.10	<p>FIELD TURF</p> <p>1. drainage & erosion control - fixed.</p> <p>2.9.11: The permanent solution is that the landscaping will have jute netting to prevent erosion, and the erosion control that is in place can be left in place.</p> <p>2. tire marks across field</p> <p>3. adjust base heights - safety issue, per the walk with BD, SK and FZ on 2.27.11</p> <p>4. Field Turf training - 11 am, Tuesday, Feb 1- 2.2.11. Gilbane gave 24 hour notice of the change of date.</p>			
0.11	<p>SCOREBOARD INSTALLATION - installed by feb 1</p> <p>2.9.11 - still not operative. Gilbane needs to verify that the scoreboard is fully operative before calling the college out to train, and the training needs to be on site so that Gilbane can verify training.</p> <p>2.16.11 - IF said a panel is being sent again, and BD said they are waiting for a dry day to schedule {fairplay} to come out and fix it.</p> <p>SCOREBOARD TRAINING - feb 2</p>		By feb 1	
0.12	<p>PV LIGHTING UPDATE (former item 9.08)</p> <p>2.9.11 - Gilbane is ordering pv light fixtures. It will be 4 to 6 weeks to installation, on or about 3.21.11. CBG will send district personnel at night to determine if the lighting level from the ambient light and site light fixtures provides enough luminosity for safely parking at night. CBG said that the light fixtures are part of the Increment 2 scope and should be installed as part of the work.</p> <p>2.16.11: Gilbane will provide continuous updates on Fridays and let us know if anything changes.</p>		Week of March 21	

0.13	PARKING METER & BLUE PHONE (former item 9.10) 2.2.11: Only 1 of each is required. CBG/ TT will check with Sergio to confirm that he provided the locations on the plans, as advised by IF. If not, then SK recommends one concrete pad for both, centrally located at the drop off area. The relocation of the blue phone is not in contract for Gilbane.			
0.14	SITE SECURITY: 2.9.11: TT said that due to the weekend flea market, Sadiq wants the parking lot left unlocked. The site lights are controlled from the electrical panel in the home team dugout electrical room, and will be under the District's control. 2.16.11: Item deleted			
0.15	SCOREBOOTH OPENING: 2.9.11: Gilbane will provide painted sheet metal to match the roof. IF is giving the directive to OC Jones today.			

1. INCREMENTS 1- 2- 3 CPM SCHEDULE:

ITEM #	ISSUE	RESP	DUE DATE	STATUS
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1.01	<p>Increments 1-3:</p> <p>12.1.10: SK said that Gilbane needs to show FDC's 2-002, 2-003, & 3-003 in the updated schedules.</p> <p>12.8.10: SK reminded IF to provide FDC tracking log and show FDC's in updated schedule. IF acknowledged.</p> <p>1.5.11: SJ was asked if he knew that the 12.23.10 schedule now indicated a June 28th substantial completion date, and he did not. SJ will discuss the schedule with IF when he returns next week and get back to us on providing a recovery schedule, if possible, by January 19th.</p> <p>1.19.11: SJ expects to have a recovery schedule by next Wednesday. SK pointed out that there are 20 days of negative float in the June 29th schedule. SJ said they are finding that some activity durations can be shortened, and they will consider Saturday work. They are looking at acceleration of the cmu.</p> <p>1.26.11: SJ will have the recovery schedule to us by Friday, the 29th. Gilbane is meeting today with Turner to discuss their overall problems. Turner did not start rebar yesterday, they are still repairing the [vert.] rebar installation. SJ said that at each meeting, Gilbane will provide a hard copy status update of all punch list items, starting next week. The parking lot will be ready for turnover tomorrow.</p> <p style="text-align: center;"><u>INCREMENTS 1 & 2: NOV-DEC Critical path activity dates:</u></p> <ul style="list-style-type: none"> ● Netting foundation - 27 sept - 1 oct <p>Poles delivered Oct 5, 8 d late</p> <ul style="list-style-type: none"> ● Field netting - 4 oct -29 oct <p>Pending resolution of the replacement of the protective netting posts - ccd #2</p> <ul style="list-style-type: none"> ● Synthetic field installation - 20 oct - 23 nov <p>Started November 2, 18 d late</p> <p>Pending installation of the batting cage</p> <ul style="list-style-type: none"> ● Site fencing - 29 oct - 22 nov <p>Pending area at east on 5th - staging area</p> <p>Pending area near bathrooms</p> <ul style="list-style-type: none"> ● Musco lighting - 23 Nov - 6 Dec <p>Posts & fixtures done, pending wiring and testing</p> <ul style="list-style-type: none"> ● 12.1.10: Other items not installed: site lighting poles, batting cage structure, water & power to dugouts, bur at batting cages, scoreboard installation, pv installation, bioswale, seal coat striping, parking curbs, doors & hardware to dugouts ● Substantial Completion - 6 Dec <p>12.1.10: IF said that the 12.6.10 substantial completion date will be moved back.</p> <p>12.8.10 : IF estimates that the substantial completion date is going to be December 17th. Site light fixtures will not be installed for Inc 2 substantial.</p> <p>1.19.11: Substantial completion was on December 17, 2010. Pending a final completion date from Gilbane. IF said that most of the small items are 90% complete. IF will provide a status update of each of the items on the substantial completion list from Cordoba and team.</p> <p>Progress dates: the batting cage lights will go in this week, the site lighting will be on and switchable from the dugout electrical room this week. The wrong dugout light fixtures were sent to the jobsite, and only temp light fixtures are installed in the dugout & storage room. There was discussion about whether or not the Musco and site lighting could be adjusted to provide more light on the bullpens.</p> <p style="text-align: center;"><u>INCREMENT 3: NOV-DEC Critical path activity dates:</u></p> <ul style="list-style-type: none"> ● layout cmu west - 12-19 nov <p>12.8.10 - IF said they are about 1 month behind in the cmu layout and installation, and the structural engineer rejected Turner's submittal, and Turner has to make modifications to the mock up. SK requested a recovery plan including an acceleration schedule that includes a quality control plan during acceleration.</p> <p>12.15.10: IF said that they expect the revised cmu submittals this Friday from Turner/ Spencer. They are making mock up modifications at DT's direction. SJ said Gilbane is having problems with Turner performance. Turner is asking Alicia to give them direction on plans and specs. There are issues with the rebar installation. SJ said that Turner's most proactive foreman is now full time.</p>	SJ, IF	Next pay app	Open - follow up for monthly update
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	<p>TT will give Sadiq Ikhara a heads up. IF said the targeted durations in the cpm schedule total about a month and they are realistic durations.</p> <p>1.5.11: SK noted that the Turner cmu rebar submittals in question were first submitted by Turner on the 19th of November, the date they were supposed commence that activity.</p> <p>2.2.11: CBG noted that out of over 500 submittals, most are not submitted or approved and said that they should have been approved by now.</p> <ul style="list-style-type: none"> ● Cmu rebar west -19-24 nov <p>Late start - still not started on January 5, January 19. Gilbane will start the cmu up to 5'4" on Monday, January 24. Actual start cmu on January 28, 2011</p> <p>2.9.11 - Gilbane expects Turner to be finished on March 1st.</p> <ul style="list-style-type: none"> ● Layout interior wood framing west - 24 - 30 nov <p>Late start</p> <ul style="list-style-type: none"> ● Erect structural steel east - 30 nov - 3 dec <p>Late start</p> <ul style="list-style-type: none"> ● Erect structural steel west: 3 dec - 13 dec <p>Late start</p> <ul style="list-style-type: none"> ● Erect structural steel east: 13 dec - 15 dec <p>Late start</p>			
1.02	<p>PARKING LOT TURNOVER TO THE COLLEGE/ PAINTING OF THE WHEEL STOPS FOR STAFF</p> <p>2.2.11: The college wants 40 faculty/ staff parking spaces - Gilbane to price painting of the wheel stops.</p> <p>2.9.11: SK will issue CCD (#7) for 40 painted spaces (not wheel stops) for the District's signature so Gilbane can proceed.</p>			
1.03	<p>2.9.11: SK said that Turner has not submitted the shop drawings for cast in place concrete beams (submittal #'s 531 & 532), following the 2nd lift. Those activity #'s 6160 & 6170 are scheduled to start on February 25th, in 19 days and have -38 days of float.</p>			

1. INCREMENTS 1-2-3 DSA ISSUES

ITEM #	ISSUE	RESP	DUE DATE	STATUS

2.07	<p>DEFERRED SUBMITTALS TO DSA:</p> <p><u>Elevators/ FCD#-001:</u> submitted after 10.14.10- 12.1.10: comments from DSA have gone to elevator sub, and GEBT . 12.8.10: Comments came back from DSA and sub is responding. 12.15.10: The submittal is going back to DSA today or tomorrow. (Actual date resubmitted was 1.20.10) 1.5.11: JE said the elevator shops may still be pending. 1.19.11: The elevator shops are back at DSA, IF will get the submittal date. 1.26.11: still pending approval from DSA. 2.9.11: DT said the last thing required was a general conformance (stamp?) from GEBT and that was sent last week.</p> <p><u>Fire Protection:</u> 12.1.10: Submittal went to the fire marshal on 11.15.10. 12.8.10: Response to comments are ready going back to fire marshal from Gilbane. 12.15.10: A new meeting with the fire marshal is scheduled in the next few days. 1.5.11: Simplex Grinnell was trying to schedule a meeting with fire marshal yesterday - status unknown. 1.19.11: IF said the comments from the fire marshal were answered and submitted on 1.5 1.19.11: TT said he got a response from the City of Oakland about the physical address, and needs a site plan from Gilbane. 1.26.11: site plan was provided by Gilbane. The tentative address is 434 East 7th Street. IF will convey information to Fire Marshall. 2.2.11: IF said that Simplex got some comments (again?) from the fire marshal. 2.9.11: IF said that a final submittal will be made by Simplex next week.</p> <p><u>Lobby Stair :</u> 12.1.10 under review by GEBT prior to submittal. 12.8.10: the lobby stair is going to DSA for review from Gilbane this week. 12.15.10: The lobby stair is going back to DSA for review today or tomorrow. 1.5.11: It is under review by DSA. 1.19.11: DT said they are not approved at DSA yet. 1.26.11: LM confirmed that the actual date of initiat or re- submittal was 12.23.10 - still pending approval. 2.9.11: DT/ IF said the final submission for lobby stair will be this week.</p> <p><u>Storefront Glass :</u> 12.1.10: The submittal is being changed based on DSA comments (dated 12.9.10) and will be submitted pending those changes. 1.5.11: Glass has not gone back to DSA yet (from US Glass). 1.19.11: DT said it went back to DSA, he will get the date. 2.2.11: IF said that US Glass is still responding to DSA comments. 2.9.11: IF said that the materials are ordered and the lead time to the job site is 5 weeks. The revised set went to DSA for approval.</p>	IF, DT		
2.09	<p>FCD2-003: 32'/37' NETTING POST FOOTING AND WELD DETAILS TO DSA: 1.5.11: CCD#2 Revised was signed by District and forwarded to Gilbane on 12.21.10. Gilbane said the estimated completion date is the end of January, 1st week of February. 1.19.11: The look ahead schedule for Inc 1 & 2 shows that the remediation will be completed on or about February 10, 2010. 1.26.11: IF said the date of completion will be mid February. 2.9.11: IF said the new date of completion will be end of Feb/ early March.</p>	IF		
2.10	<p>FCD2-001: SCOREBOARD: 12.1.10: Gilbane will resubmit today. 12.8.10: Item was held up by 11X17 formatting issue, but is approved at DSA. IF will check the lead time on the steel posts and provide installation date, relative to substantial completion. 1.5.11: The scoreboard installation is on the Increment 1/ 2 punchlist. 1.19.11: The District gave permission to ISI to inspect at a weld shop in Southern California and ISI has it scheduled (for tomorrow). 1.26.11: The date of completion will be Feb 1. 2.9.11: The scoreboard is installed but not still operational yet, and JB is complaining.</p>	IF		

2.11	APPROVED FCD'S & FCD LOG: 12.8.10: SK asked Gilbane to provide an FDC tracking log at each meeting. 12.15.10: not provided. 1.5.11: not provided by GEBT. JE will ask Lauren Maass to provide. 1.19.11: The tracking log was provided. SJ reiterated SK's request to IF to provide the stamped approved DSA details to SK, and to DT to copy SK on all DSA approved details in the future, as proof of compliance. 1.26.11: Pending copies of approved FCD's from GEBT/ Gilbane. 2.9.11: SK received all FCD's to date as requested.	IF, DT		

2. INCREMENTS 1-2-3 DESIGN ISSUES

ITEM #	ISSUE	RESP	DUE DATE	STATUS
3.15	TREE COMMITTEE & COMMENTS FROM COLLEGE: 2.3.10: SK & TT gave a recap of the tree meeting with Laney tree committee. A number of plants were cut down, included 36 trees, however, the majority of plants that were cut down were shrubs. The District's Atheria Smith will set up meeting. 2.17.10: Open until meeting. 10.27.10: 11.3.10: 11.17.10: 12.1.10: TT requested 2 sets of landscape plans from Gilbane to provide to the committee for review. On 11.3.10, TT requested a bullet point letter from JS to include information about species, site considerations, maintenance issues addressed by the design. JS will send the letter this week. On 12.1.10: IF will provide to TT electronically today, and TT will print on 11X17. 12.8.10: Gilbane provided electronic version to TT. Narrative still pending from Verde. 12.15.10: TT sent everything to the college and is waiting to hear back from them. 1.5.11: TT asked what the deadline is for the College to make changes to plants. SJ said early March. TT asked for website information for the College's information. 1.19.11: Jim sent the additional information to TT and TT sent it to the college with the request to provide feedback by February 1 st . 1.26.11: TT said likely feedback will be mid February, still time for Gilbane to make modifications, pricing, etc 2.9.11: TT will send email reminder today.	TT		Open until meet'g
3.22	DISTRICT SECURITY VENDOR: 4.7.10: TT stated that Convergent equipment may or may not be the proprietary vendor, and if they are, their equipment may be installed as a change order, once they are under contract with the District, or the equipment may be installed post occupancy. Gilbane is providing all conduit, wiring and motion detectors. 4.14.10: Waiting for confirmation from TT. 4.28.10: Still pending (waiting on District approval for Convergent). 7.14.10: TT said the District is targeting 3 months to go to bid and another 2 months to finalize a contract with a new security vendor. 7.28.10: TT said there is still no decision on the vendor, but the software is open source (Linell) 1.19.11: SJ asked what Gilbane's role is in the security scope. SK said that the infrastructure conduit is in from the mdf room to the front door pedestal and the security vendor will provide the panel, wiring etc at the end points.	TT		Open
3.39	ADD'L VE ITEMS: LIGHT FIXTURES: 11.3.10: 11.17.10: Rosendin provided cut sheets and they are under review by GEBT. 12.1.10: DT will provide a spreadsheet of the specified vs. the ve'd fixtures at the time of the lighting submittal for Cordoba & the District's final review. The previous decisions will be shown in the synopsis: (1) to go with 1 type of exterior light fixture at ground and 2 nd floors, (2) round over square recessed fixtures, (3) standard fluorescents will be T5's but a different fixture and (4) the bathroom light fixtures in the woman's restroom will be horizontal over mirrors instead of vertical along sides of mirrors 12.15.10: pending until Rosendin submittal is reviewed by GEBT.	DT		open

3.42	<p>MATERIALS BOARD/ JB PRESENTATION IN FEBRUARY:</p> <p>10.13.10: pending until final color selections.</p> <p>10.20.10: DT will provide a final materials board [once all the colors are final]. SK said it is not for presentation purposes, just for informational record purposes so that the District could refer to it in the future when needed.</p> <p>12.15.10: On hold until provided.</p> <p>1.19.10: DT will give a presentation to JB for all new finishes, all ve changes, all DSA changes, and general areas of concern to JB, and the meeting will be scheduled for early February. TT, SK, SJ, IF and CG will attend.</p> <p>1.26.11: SK said that items to cover should be movable storage, casework finishes, finalization of logo in lobby, decking, countertops (paperstone was rejected as add alternate, resin was accepted).</p> <p>2.2.11: SK said that the change to the trex decking has to be addressed with JB at this meeting because it will be a big disappointment to him. DT later said that he will propose some dates via email.</p> <p>2.9.11: TT will send a request for a presentation for next Thursday.</p>	DT		
3.43	<p>UPDATED RECORD DRAWINGS:</p> <p>12.15.10: TT asked about the updated plans including all CO 1 & CO 2 ve items. The DSA plans differ from the VE items. SK said that the Owner would typically get all the ASI's/ FDC's and those changes would be reflected in the final as built, and the concern is that the subs in the field do not have the ve items shown in their field set. DT said that he is making the changes through the shop drawing process. TT said that January 15th is the deadline given by CBG.</p> <p>1.5.11: TT reminded Gilbane that this is due next week. SJ said they are working on it.</p> <p>1.19.11: DT sent the conformance plans to Gilbane on Friday. CBG asked for 1 full size set, 1 half size set and an electronic set to be forwarded to the District.</p> <p>1.26.11: Gilbane provided electronic and ½ size set to the District. SK took the full size set. All changes are clouded. Gilbane will provide SK an electrical as - built for the final inspection of Increments 1 & 2.</p> <p>2.2.11: 2.9.11: Gilbane has still not provided electrical as built for Increment 2 Final Inspection.</p>	DT		
3.44	<p>TREX DECK/ LIGHTWEIGHT CONCRETE DECKING:</p> <p>12.15.10: DT said that DSA required all the sleepers for the TREX deck to be attached to the roof, and that would void the warranty of the roof. Gilbane is proposing using a lightweight concrete [overpour] for the finished deck. SK asked for more technical information and cost/ credit information.</p> <p>1.5.11: 1.19.11: SK said that product information and cost/credit data is still pending.</p>	SJ, IF, DT		

3. CONSTRUCTION PHASE: PROGRESS ISSUES, MILESTONES, LOOK AHEAD / SUB ISSUES

ITEM #	ISSUE	RESP	DUE DATE	STATUS
4.05	<p>Look Ahead:</p> <p>See attached Gilbane look ahead schedule.</p> <p>12.8.10: SK asked Gilbane to show which activities are on the critical path in the look ahead, and to be prepared to discuss other critical path activities not shown on the look ahead, but that are critical on the original baseline schedule within the current 3 week look ahead time line, so that we have a complete integrated picture of the look ahead and the baseline target activities that are critical.</p> <p>1.26.11: provided/ reviewed.</p>	IF		On-Going

4.15	INCREMENT 1 & 2 SUBSTANTIAL COMPLETION: 12.1.10: Coach Z stated that they will have actual games scheduled starting in February (not just practices) and it will be necessary to install the backstop netting to protect the spectators. They also want the batters eye netting installed by then. The District concurs. 12.8.10: Tentatively, IF gave a December 17 th substantial completion date, next Friday. IF said the backstop netting will be installed. 12.15.10: rain withstanding, substantial completion is confirmed for Friday the 17 th . 1.5.11: SK asked when final completion for the punch list items will be, and when there will be a substantial completion date for all the items that were missing scope on the 17th. SJ said he didn't have that information yet. 1.19.11: no final completion date provided yet. 1.26.11: Gilbane will review and update all punch list progress at each meeting until everything is done. 2.9.11: not provided, verbally BD said only the batters eye and the protective netting posts were worked on this week.	G		Open until subst. completion
4.16				

4. CONSTRUCTION PHASE- INSPECTION FINDINGS & CORRECTIVE ACTIONS REQUIRED

ITEM #	ISSUE	RESP	DUE DATE	STATUS
5.01	6.23.10: TT will provide SK all IOR inspection reports at the end of each week so we can track the issues, if any. 6.30.10: still pending 7.14.10: Alicia Jensen delivered her daily's to Cordoba at the meeting. 8.11.10: TT asked SK to send a reminder email to AJ to provide the reports.	SK		Pending ongoing

5. APPROVALS FOR SUBMITTALS DUE FROM GILBANE TO DISTRICT/ & FROM JB/DISTRICT TO GILBANE

ITEM #	ISSUE	RESP	DUE DATE	STATUS
6.02	INCREMENTS 1 & 2: AE APPROVED SUBMITTALS - DELIVERABLES to CORDOBA FROM GILBANE FOR CLOSE OUT 12.15.10: The submittals have been received and are being logged in by Ethan Lu, and will then be under review by SK.	SK, EL		
6.03	INCREMENT 3 - SUBMITTAL PROCEDURE: 10.13.10: SK requests that Gilbane provide their weekly submittal tracking log for Increment 3 each week. 10.20.10: 10.27.10: not provided 11.3.10: Scott will follow up on providing this.	IF SJ		open

6.04	<p>INCREMENT 3 - WEEKLY SUBMITTAL LOG REVIEW:</p> <p>10.13.10: SK requests that Gilbane provide their weekly submittal tracking log for Increment 3 each week.</p> <p>11.3.10: SJ will follow up on providing this.</p> <p>11.17.10: SJ said that we should be reviewing the updated submittal register on a weekly basis . SJ said that the Inc 3 register is not done, but the items that have been submitted to date in the summary log is available, though Trish is backed up in updating.</p> <p>12.1.10: the Increment 3 register and log was provided.</p> <p>12.8.10: The increment 3 register was provided</p> <p>Note: SK requests that the column indicating the date that it went from Gilbane to the ae be shown</p> <p>12.15.10: still pending.</p> <p>1.5.10: not provided. SK requested the addition of the column showing the date that the sub first submitted.</p> <p>1.19.11: Gilbane provided the register showing the date that the sub submitted, but the register does not show the future/ pending scope of submittal packages, only ones sent by the sub. CBG stated that she wanted to see all the submittals pending in the register. SJ said they are working on it. SK said that there is no submittal schedule to track</p> <p>(writer's note: submittals are not tied to the p6 schedule.)</p> <p>2.9.11: Provided for review.</p>			
6.06	<p>ANTI-GRAFFITI COATING:</p> <p>11.3.10: On 10.28.10 GEBT/Gilbane presented cmu block samples for consideration. They were give permission to go with the D225 in lieu of the D389 smooth face cmu. They will apply a 2 coat anti graffiti coating in lieu of an admixture. A full mock up of the coating will be done next week.</p> <p>1.5.11: the mock up of the anti-graffiti coating is still forthcoming. SJ said that the approval of the mock up is required prior to the execution of graffiti coating (a punch list item) on the dugouts, booth.</p> <p>1.26.11: IF said that the water and anti-graffiti test of the mockup by the vendor will take place on Thursday.</p> <p>2.2.11: SK said that once the coating is applied to the dugouts and announcer's booth, Gilbane needs to set up a training session with the vendor , and turn over surplus materials.</p> <p>2.9.11: SK asked if the coating had been painted on the dugouts/ scorebooth yet. IF said they were waiting for the District to observe the graffiti demo. SK reminded Gilbane that without the graffiti coating, Gilbane was liable for vandalism on the cmu. DT recommended having the graffiti coating put on now. All agreed.Gilbane said there would be no surplus materials. The water test was done.</p>	G		
6.09	<p>PENDING FROM GILBANE for JB APPROVAL:</p> <p>12.1.10:</p> <ul style="list-style-type: none"> ● ISEC movable storage system re-submittal for JB approval. ● 10.27.10: 12.1.10: Still pending backstop pads color brochure from Gilbane. Nothing has been approved by the Coltege. Verbally, coltege was assured by Gilbane that the color is not Kelly green. ● 			
6.10	<p>APPROVALS PENDING FROM JB TO CORDOBA/GILBANE:</p> <p>NORA FLOOR PLAN LAYOUT:</p> <ul style="list-style-type: none"> ● 1.19.11: GEBT submitted the floor finish plans of the tile layout and it was sent to JB for his approval. 1.26.11: JB will comment at the presentation. 			

6.11	APPROVALS RETURNED TO GILBANE FROM JB/ COLLEGE Writer's Note: 1.19.11: SK returned the Nora sample books (provided as a courtesy to JB) back to DT. No selection was made. LOGO: <ul style="list-style-type: none"> ● 1.19.11: Logo shown on dugout elevations/ scorekeepers booth was provided by GEBT and sent to JB. Pending approval of the dugout elevation from JB. 1.26.11: JB approved the dugout logo via email and SK forwarded it to Gilbane.			
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6. PROJECT COST ITEMS:
(contract modifications, pay applications)

ITEM #	ISSUE	RESP	DUE DATE	STATUS
7.14	PAY APPLICATIONS: 12.15.10: app 19 was paid on Monday, Gilbane asking about 20 - will it be paid before Christmas? TT will look into check runs, to see if it was in yesterday's run. SK sent pay app 21 comments to Gilbane yesterday. Gilbane will provide a list of offsite materials that will need inspection at pay application time. 1.5.11: Cordoba gave pay app 21 to the District yesterday. 1.19.11: SK stated that she forwarded an email to Gilbane citing the contract requirements for off site material storage. IF acknowledged that the items will be provided for the District's approval prior to pencil copy approval. 1.26.11: The District gave Gilbane permission to include Gilbane on the named parties of the CMI warehouse documents, for liability purposes. SK reminded IF that she needs a hard copy of the pay app pencil copy, and 2 final copies. 2.2.11: The warehouse docs were provided by Gilbane and SK approved pencil copy changes with IF yesterday. SK will bring the warehouse approval letter to CBG today for signature, and schedule the off site visits for this week. Pending final copies of pay app 22 from IF. 2.9.11: After warehouse visits were concluded on Friday Feb 4 th , Pay app 22 was approved and forwarded to the district on Feb 7, 2011. IF said that the next pay app will include off sites for steel in Hayward, and elevator in Ontario near LA. 2.16.11: Off sites will include pv's and steel. CBG will not approve anything else at this juncture.	G TT		
7.15	PG&E REIMBURSABLES: 9.8.10: TT will follow up with IF regarding the information he needs from IF to give to finance. 9.15.10: TT sent the email to IF. 9.22.10: 10.27.10: 11.3.10: The ball is in IF's court.	IF		
7.33	MISC REIMBURSIBLES: 8.4.10 10.27.10: 11.3.10: The District will pay for the reimbursibles as invoiced by Gilbane.	TT		
7.40	RFI #55: DISTRICT REQUEST FROM SERGIO ANGEL FOR FINAL IRRIGATION CONNECTION @ESTUARY 9.15.10: Gilbane will provide an rfi stating what is in contract, what Sergio requested, how much the estimated cost of work would be, and how the District wants to proceed. 9.22.10: 9.29.10: 10.6.10: Item is resolved and Gilbane is pricing. 10.13.10: 10.20.10: SK asked JS for a clarification on this issue as to why it was not part of the original plans: JS said that during the design phase, Sergio Angel did not request this tie in. (SK note: the tie in/ interface that was requested was for the EBMUD recycled grey water). JS said he did not know if the existing controls in the blockhouse were controlling the estuary irrigation and said he believed that Sergio did not know the answer to that. JS said that the controls are still there, but the line is now interrupted by the new work. In order to find the line, Gilbane will have to do additional exploratory digging . 10.27.10: 11.3.10: 12.8.10: Pricing still pending from Gilbane. 12.15.10: Gilbane submitted pricing for exploratory digging on t&m not to exceed, for review. 1.5.11: CCA #7 was sent from Gilbane to Cordoba for review/ processing.	SK		

7.41	<p>DISTRICT FF&E COORDINATION: a credit from Gilbane. 12.1.10: 12.8.10 Gilbane provided the credit for ice machines, and JB asked for tax, delivery and labor installation credit as well. 12.15.10: This is all that was given by the subcontractor. Gilbane will not provide anything further. 1.19.11: CBG asked SK to assist with the ff&e. 1.26.11: TT asked Gilbane for a revised updated ff&e list showing all the equipment that Gilbane is providing.</p>	IF		
7.42	<p>POWER FOR PCCD SIGN: 9.15.10: Gilbane will send Ray's Electric price for the 20 -25' of 2" conduit. 9.22.10: TT said Jeff responded to the question about the switching and he forwarded the answer. SK did not receive it. TT will forward again. 9.29.10: 10.6.10: 10.27.10: 11.3.10: 12.8.10: Gilbane is pricing. 12.15.10: Gilbane provided price for power to pccd signage. 1.5.11: CCA #6 was sent to Cordoba for review/ processing.</p>	SK		
7.43	<p>FLOOR TILES: 9.8.10: 9.15.10 9.22.10: At the Owner's request, Gilbane is looking into equal products to Mondo, such as Nora, in lieu of the Johnsonite product being used in the weights room, as well as the cost for Mondo in the weights room. <i>(writer's note: product attributes equal to Mondo are low or no emitting voc's, sealed, non porous & vulcanized rubber)</i> 9.29.10: IF stated that he has all the information and will ask GEBT to review today for "equal" to Mondo. 10.6.10: DT sent the following email regarding Nora flooring, and TT asked for a side by side matrix comparing Nora to Mondo from DT: Equivalent to specified Mondo product is 9 mm "Norament 992 Grano": www.nora.com/index.php?id=5120 <ul style="list-style-type: none"> • Low VOC content and is Greenguard certified • LEED recycled content (minimal) - not made from recycled tires (that would cancel out the low VOC) • Product is Sealed and Non-Porous - product was originally developed to be used at perimeters of ice rinks so can be walked on with blades w/o cutting (very dense) 10.13.10: DT sent TT the information he asked for and believes Mark will accept the Nora - but will verify and get back to the team. The Prospecta cost proposal was provided. 10.20.10: The District accepts the Nora at the weights room and is asking for a cost proposal at the locker rooms as well. 10.27.10: SK will show JB the samples for a color selection. 11.3.10: JB asked DT if the 3.5mm tiles can come in the 9mm tile colors. DT is looking into it. To the best of DT's knowledge, the Nora does not come in rolled goods, asked IF to discuss with Pro Spectra. 11.10.10: JB was given color brochures for the Nora flooring for his review. As with the viewing deck, JB asked if there could be a pattern to the Nora in the weights room similar to the banding pattern on the building. DT will check with Gilbane on the bid scope and pricing. JB will talk with the Nora rep to find out if they can do it [for the price given to Gilbane]. DT stated that Nora could only do custom colors if the order is over 5000 sf and the weights room is 2400 sf. 12.1.10: IF said that he already sent the Nora locker room flooring price to SK. Both will check. 12.8.10: IF did not send locker room flooring price for Nora, will do so. The Nora rep attended the meeting, and stated that there would be an allowance given back to Pro Spectra flooring to do special cutting for a logo or to cut tiles in the weights room. Agreement that the speckled 992 Nora in the weights room in the 40" standard tiles would be more practical as a main field color with solid striping or banding . DT will do a thick/ thin striping pattern in the weights room for JB's review/ approval. There is a 12 week lead time on the 992. Agreement that the speckled Nora in the locker room is also more practical. Grano at 3.5 mils is better than the 825 at 2.7 mils. The tiles are 19- 20" square. The only maintenance that is required is a damp mop with neutral cleaning water and a hand buffer. DT will do a pattern in 2 colors for JB's review/ approval. 12.15.10: IF will send the Nora price for the locker rooms by Friday, the 17th. IF will follow up on the allowance as well. 1.5.11: 1.26.11: still pending CCA & price for locker rooms/ training room. 2.9.11: IF provided CCA's 10(A), 10 (B) & 11 for (2) weights room sketches & locker rooms.</p>			

7.44	SLEDS: 11.3.10: The sleds have been purchased by the College. IF will provide a credit. 12.1.10: The sled credit has been provided by Gilbane. 1.5.11: CCA pending	IF DT		
7.45	SCOTSMAN ICE MAKERS: 12.1.10: 12.8.10: 12.15.10: John Beam said he got the same pricing from Scotsman as Gilbane, but with added shipping and installation, and wants the credit for that as well. 1.5.11: CCA pending	IF		
7.46	12.8.10 Note: all Gilbane costs and credits require a Gilbane letterhead proposal that the District can sign off on.			
7.47	PG&E REBATE & LEED CHECKS FROM DISTRICT: 12.1.10: TT will get the \$5000 check needed to secure the PG&E rebate from the state, and the \$2000 check for USGBC/ LEED. 1.5.11: TT sad that the \$5000 check was not in yesterday's check run, the next is Thursday, he will check with accounting to see if it was cut. 1.19.11: PG&E rebate item is closed - the check was given to PG&E by Borrego in time for the rebate; LEED still open - TT has not requisitioned yet due to back up in December. Will do so this week. 1.26.11: TT has requisitioned the check and will follow up with status. 2.9.11: USGBC does not have a vendor number - it held things up. Consideration given to reimbursing Gilbane the \$2000. SJ in agreement.			

7. RFI'S

ITEM #	ISSUE	RESP	DUE DATE	STATUS

8. CCD's & MISC OLD BUSINESS:

ITEM #	ISSUE	RESP	DUE DATE	STATUS
9.02	CCD #2 - 40' PROTECTIVE NETTING POLES: 1.5.11: CCD 2 Revised was signed and forwarded to Gilbane on 12. 22.10. Gilbane said the work will be complete by the end of January or the beginning of February, with a priority placed on the batters eye netting repair so that it is completed in time for the February games. The DSA detail was approved on December 23 rd . SJ said that Gilbane will provide a schedule of the repair. 1.19.11: The protective netting poles will be installed by the first week of February, on or about the 9 th . CBG said that Gilbane has until Feb 3 rd to install the batters eye posts and netting because JB feels strongly about the installation at the first game. 1.26.11: The date of installation for the batters eye is Feb 8. The date of the protective netting installation is mid Feb. 2.9.11: The batters eye installation is being completed today. The date of the protective netting installation completion is pushed back to the end of February or the first week of March.	IF, TT, SK		

9.03	<p>CCD#3 - LOBBY POWER & IT:</p> <p>10.20.10: Gilbane to review rosendin's layout at the lobby which shows no power for students, and power/it behind the reception desk instead of at the reception desk. SK pointed out that the ff&e matrix dated 4.24.10 calls out for 9 student outlets in the lobby. SK/Cordoba will issue a ccd.</p> <p>10.27.10: CCD #3 was issued with the District's signature. SK provided the backup for the ccd which shows that the ff&e matrix requires 13 student outlets in the lobby.</p> <p>11.3.10: DT will provide a location plan showing 2 power quads next to brace frames for student use. Cordoba and the District will review locations, find the quantity acceptable.</p> <p>1.5.11: This item pending from Gilbane.</p> <p>2.9.11: DT presented the ASI showing the locations adjacent to the storefront. This item will be closed.</p>	DT		
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9.07	<p>SOFT TOSS:</p> <p>Gilbane is still reviewing the optimal place for the soft toss area.</p> <p>2.2.11: Coach Z requested the attached configuration on 1.27.11 during a weekly site walk with BD & SK. SK will give CCD #6 for this work to CBG today for signature and follow up with signatures from JB & FZ.</p> <p>2.9.11: CCD #6 was executed and provided to Gilbane.</p>			
9.09	<p>SWING GATES V. ROLLING GATES:</p> <p>1.19.11: Gilbane did not procure the swing arm gates yet. TT stated that he needs a final decision from the College on whether they are willing to use their own funding. Once TT gets an answer, he will let Gilbane know so they can procure.</p>			
9.10	<p>INFRASTRUCTURE/ CONC PAD FOR EXTRA TICKET DISPENSER & BLUE PHONE STATIONS:</p> <p>1.19.10: IF will price out the extra conduit and larger concrete pads for an extra ticket dispenser and extra blue phone by doubling up on the 2 locations shown on the plans. TT will verify with Beckwith.</p> <p>1.26.11: TT confirmed that one conc. pad will be ok for the 2 machines. Still pending price from Gilbane.</p>			

9. CLOSEOUT ITEMS:

ITEM #	ISSUE	RESP	DUE DATE	STATUS
10.01	<p>LEED DOCUMENTATION TO OWNER:</p> <p>8.4.10: SK stated that an electronic version of all LEED submittal documentation will be compiled into separate files for each section [ss, ea, eq, mr, id] and submitted by Gilbane to Cordoba as part of the final deliverables for this project. IF concurred this would be done.</p>	IF		Pending until provided
10.02	<p>ALL INCREMENT 1 APPROVED SUBMITTALS TO CORDOBA:</p> <p>8.4.10: EA is compiling all AE approved increment 1 submittals for that close out task, and will submit them to Cordoba for transfer to the District.</p> <p>8.11.10: EA will be done by the end of next week.</p> <p>8.18.10: 9.1.10: Increment 1 approved submittals still pending from EA to Cordoba. IF will follow up with EA.</p> <p>12.8.10: SK was given submittals and will review/ log in.</p>	EA, IF, TH		Pending until provided
10.04	<p>LEED MR CREDIT 2 TO OWNER:</p> <p>8.4.10: All recycling tags will be provided at the end of December 2010 and again at Increment 3 substantial completion to TT for transmittal to A. Nicole at Recology.</p> <p>2..2.11: IF will follow up on recycling tags to Recology.</p>	IF, TE		
10.05	<p>WARRANTY / SURPLUS MATERIALS</p> <p>1.5.11: SK said that she will set up a closeout meeting to track the status of Inc 1 & 2 closeout checklist items.</p> <p>1.19.11: SK requested that Gilbane provide a spreadsheet of all bid division warranty items (and surplus materials) that are forthcoming. CBG requested that SK provide the District with a calendar. SK noted that there are some sections which are missing from the specs in Increment 2 such as b.u.r., and the District expects a more extensive group of warranties than are listed in the spec sections for increments 1 & 2. CBG noted that there will be an 11 month walk through of all warranty items.</p> <p>2.2.11: IF said they are working on the spreadsheets and will get them to me by Monday.</p> <p>2.9.11 - Still pending.</p>	G, IF		

10.06	OWNER TRAINING: 1.19.11: SK requested that Gilbane provide a spreadsheet of upcoming owner training sessions, including dates. Some of the items that require training are the Musco lighting, site lighting, turf maintenance, scoreboard operation, etc. These are in Cordoba's substantial completion list. 1.26.10: updates: field turf training feb 1 - pending confirmation from Gilbane scoreboard training feb 2 - pending confirmation from Gilbane 2.2.11 update: Field Turf: SK wants it verified that the District came to the Field Turf training session. There may have been a glitch because it was a day earlier than originally scheduled. Scoreboard - post phoned until operation is verified by BD. MUSCO - pending SK noted to Gilbane for the record that no training shall be scheduled with the District and the College unless installation and operation is verified by Bill Durand, and Gilbane shall give 4 business days advance notice for training so that all parties at the District and the College can plan ahead.	G, IF		

10. NEW BUSINESS

ITEM #	ISSUE	RESP	DUE DATE	STATUS
11.01	2.9.11 : Jim Edmonson approved the logos last week. JB approved the logos prior. Gilbane now wants JB to review again and approve colors.			

11. NEXT MEETING & OTHER DATES:

o/a/c/cm	Feb 23, 2011			
	Feb 17, 2011- tentative meeting date for GEBT presentation next Thursday - TT will coordinate with JB			
	pending Owner training for Musco & anti-graffiti coating			

The above represents a summary of the progress meeting.
Any corrections must be submitted within 1 day of receipt of these minutes:

- Submitted by: SK Katz, Sr. PM
Cordoba Corp , Construction Manager
- Cc: Trent Tornabene, PCCD
PCCD ATTENDEES
Gilbane ATTENDEES
Ethan Lu, Cordoba, uploaded to PCCD p6 website
upon acceptance at next meeting by all parties

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