

**Project Completion  
Work Plan for Cordoba**

**Project:** Laney College Athletic Fields and Field House Project # 2338

**Date:** May 18, 2011 2:00PM

**Attention:**  
Peralta Community College  
Claudette Brero-Gow and Trent Tornabene

Dear Trent and Claudette:

The subject project continues to extend beyond our initial completion date and it appears that in spite of our efforts the project is headed towards a completion and close out of September, 2011.

Cordoba is distressed over the extended level of effort that this represents for the District and wishes to do everything that can be done to bring the Project to a successful completion and close out.

We are attaching a spread sheet that represents our present plans to manage our effort and cost and bring in our final cost within the budget provided for our services. We have attempted to bring on board some of our best resources; unfortunately, our transition from Sherry Katz to Luis Cruz did not work out. We therefore, have relied on my institutional knowledge to successfully transition the Construction Management effort.

I must call to your attention that Cordoba did not charge a single minute of Mr. Luis Cruz' time to the project for the weeks he spent on the job. We have simply felt that the District was not to be harmed by our loss of an employee. Cordoba intends to use me as the bridge and ultimately responsible individual for the project completion.

In order to successfully complete the project, I will make sure that the project is getting appropriate coverage and continuity. To that end, Cordoba wants to make sure that we have full time coverage on site, plus my oversight at any time required. We plan to have me here every week, for one to three days to properly manage the project. It is therefore our plan to bring on site a person already familiar with the District, who is already known as a capable Assistant Construction Manager. His name is Nawar Al Juburi., his resume is attached.

In the attached spread sheet you will find the proposed level of our monthly expenditures for your review. I believe that it fully describes how we will make our budget carry us through completion. It is not our intent in any way to extend our level of services and want you to know that we are fully committed to serving the best interests of the College and look forward to a continued excellent business relationship.

Above all, we want you to feel comfortable with the construction project management and coverage; we do want your input and approval to proceed with the plan. Should you have any questions, you may simply ask me or Randall Martinez our Chief Operations Officer. He can be reached at 213 895-0224.



Yours Truly,

Angel A. Alvarez P. E. CM  
Córdoba Corporation

Copies to Peralta Community College  
Claudette B-G and Trent Tornabene  
Randall Martinez, Cordoba Corporation  
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