

LCTEAC Meeting

12/2/10

Attendees: Louis Q., Steve L., Don P., Ron B., Vina C., Dale P. , Amy B. – guest, Leslie B. – guest, Denise R. - guest

Louis - By Precedent we, the Committee appoint Dale Philips to replace David Jones who had to leave the committee

Motion Unanimously approved

Louis – Reiterated that we are NOT a Task Committee, but an Advisory Committee

Discussed fee-based courses – impact on CTE programs and other concerns

Amy B. - CTE course descriptions have to be completed and in Curricunet by April 2011 to get into the new College Catalog – current/accurate descriptions of all courses. About a 5 week turnaround for all reviews/approvals . Curriculum Development Committee website indicates all of the pathways/deadlines, etc.

Vina – Discussed her new Certificate of Proficiency of Audio/Video Technician for entry level positions - \$19 - \$30 per hour – one of the fastest growing /high demand fields in Alameda County. Plan to start in the Fall 2011 and will be under 17 units to achieve with work experience component required. 5 units of new courses and 12 units of existing courses.

Leslie B. – discussed Bio-manufacturing program certificate – new courses emphasis on heavy lab courses.

Leslie B. - Discussed campus-wide issues of facility usage by others issues of safety, equipment damage and lack of communication with department chairs in those facilities. Need to bring up issue at Academic Senate

LCTEAC approved of her program with further investigation into Minimum Qualifications.

Denise R. – Discussed legal interpretation program and received several suggestions from the committee to improve/broaden the certificate of achievement and certificate of proficiency which could add value to allow option of transferring to a 4-year institution.

Meeting Adjourned.