



Professional Development Committee

Minutes

May 13th, 2019

2-3 p.m., Tower 801

Co-Chairs (non-voting): Chris Weidenbach (P) and Felipe Wilson (P)

Voting Members: Blanca Montes de Oca (P), Roxana Post (P), Atiya Rashada, Alicia Caballero-Christenson (P), Rupinder Bhatia (P), David Lee (P), Shawn Taylor, Kimberly Blackwell (P), Autumn Sullivan

| AGENDA ITEM | FACILITATOR(S) | DISCUSSION POINTS | RESULTS/FOLLOW-UP ACTIONS and RESPONSIBLE PARTY(IES) |
|--|--------------------|--|--|
| Call to Order/Public Forum | Weidenbach /Wilson | Public discussion | <p>The committee should consider more ways to further support our classified professionals</p> <p>The committee should consider publishing more newsletters to further inform the school about the school's budget and the funding request process</p> <p>President Gilkerson reviewed with the committee the budgets of the last few years</p> |
| Voting on Reassign Time and Chair position | Weidenbach | <p>Committee will be presented with the completed questionnaires from the candidates for chair. Committee will also have the opportunity to ask questions of the candidates.</p> <p>Committee will vote on reassign time and chair for 2019-2020</p> | <p>The PD chair questionnaires of all candidates had been forwarded to the committee for their review prior to the meeting. Members of the committee indicated that they had reviewed those questionnaires.</p> <p>Motion: Alicia moved to award .4 release time if co-chairs were elected and .3 release time if there was a solo chair. Motion was seconded by Kimberly.</p> <p>Vote: Unanimous vote (6-0) in support of motion. Co-chairs will share .4 release time and a solo chair will receive .3 release time.</p> |

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| | | | <p>Motion: Alicia moved to nominate Marla Leech and Felipe Wilson as co-chairs of the committee starting in fall 2019. Motion was seconded by Kimberly.</p> <p>Vote: Unanimous vote (6-0) in support of motion. Marla Leech and Felipe Wilson are elected co-chairs of the committee.</p> |
| PD Requests | Weidenbach/Wilson | Discussion of the PD money requests that have been received for events occurring between July 1 st -mid-October | PD requests were reviewed. Committee decided it would be appropriate to only vote to approve conference fees rather than the whole request for conference occurring in October. |
| PD Committee Bookkeeper position | Weidenbach/Wilson | Discussion of who will replace Pak Ho as the bookkeeper for the committee for 2019-2020. | Tabled |
| August Flex Day plans | Weidenbach/Wilson | Brainstorming for the schedule for our next Flex Day | Tabled |

Next Meeting: Last meeting of the school year