



Professional Development Committee

Minutes

September 23rd, 2019

2-3 p.m., Tower 801

Co-Chairs: Marla Leech (P) and Felipe Wilson (P)

Voting Members: Blanca Montes de Oca (P), Pak Ho (P), Marla Leech, Rupinder Bhatia (A), David Lee (P), Shawn Taylor (A), Kimberly Blackwell (P), Autumn Sullivan (A)

Guests: YiPing Wang

AGENDA ITEM	FACILITATOR(S)	DISCUSSION POINTS	RESULTS/FOLLOW-UP ACTIONS and RESPONSIBLE PARTY(IES)
Call to Order/Public Forum/Approval of Minutes	Leech/Wilson	Public discussion and approval of minutes/agenda	Marla made motion to approve minutes; Blanca seconded; unanimously approved Casey Frahm will be joining the committee at our next meeting. She is filling the vacant classified position
Discussion of funding for OER program	YiPing Wang	YiPing will present on a funding request	YiPing presented on the possibility of obtaining PD funding for those who participated in the OER training on flex day and has completed OER book reviews. If these participants review one OER textbook, YiPing is requesting that they receive \$200. The committee questioned how much time would be spent doing these reviews. Additionally, the committee would like to know who these individuals are as we are prioritizing new PD applicants and part-time instructors. Suggestion was also made that these individuals would need to agree to facilitate a workshop involving OER resources

			No firm decision was made on whether funding would be extended to these OER participants.
Committee Goals	Leech/Wilson	Discussion of establishing goals for the committee	<p>Brainstorming of possible committee goals for 2019-2020. Some possibilities:</p> <ul style="list-style-type: none"> • Establish a rubric for funding requests • Schedule more active learning/physical activities for flex days • Identify other sources of funding for PD requests • Schedule workshops throughout the school year, not just on flex day <p>No firm decision was made on what the goals will be for the school year.</p>
Mid-semester PD day plans	Leech/Wilson	Brainstorming of PD day ideas	<p>Want to create a more positive attitude for the school and want to spotlight the things that we are already doing and the great work being done at Laney and the great resources we have.</p> <p>More of an emphasis on physical, mental, and spiritual components to our flex day activities</p> <p>We want to focus on building community</p> <p>Ideally, we would like to host an “open house” type event to feature the various programs and resources we have at Laney.</p> <p>Follow-up:</p> <ul style="list-style-type: none"> • Marla and Felipe will consider these ideas when putting together a draft of the mid-semester flex day

PD Funding Requests	Leech/Wilson	Review and discussion of the funding requests we have received.	Erika Lachenmeier's funding request was not approved (unanimous decision) due to the lateness of the request and not adhering to the timeframe established on the PD website Doug Bruce's request for \$100 was approved (unanimous) Alta Erdenebaatar's request for \$98 was approved (unanimous)
---------------------	--------------	---	--

Next Meeting: October 14th, 2-3pm