

Who is Eligible?

Professional Development leave, with pay and benefits, may be granted to regular faculty members for the purpose of carrying out an approved program which will benefit the District, students, the college and the faculty member. The faculty member must have completed at least six (6) consecutive years of regular faculty service preceding the granting of the leave.

How many Sabbaticals will be awarded in upcoming semesters?

Up to two sabbatical leaves will be awarded for the 2020-2021 academic year. The PFT contract states, "Professional development leaves may be arranged for one (1) year with a grant equal to 66⅔ of the annual year's salary or for one (1) semester with a grant of 100% of one-half year's salary. "

How do I learn more?

Read Article 26, section R of the PFT contract (pp. 74-76) for eligibility requirements, application procedures and selection process (see attachment). All tenured faculty who are interested in applying for a sabbatical leave are invited to attend a sabbatical information session to be held on Thursday, October 24th from 12-1pm in T-450. Your attendance at the sessions is an opportunity to ask questions and discuss the process, but it is not required for applying. Faculty who are unable to attend the sessions are invited to address questions and concerns to the Professional Development Co-Chairs, Marla Leech (mleech@peralta.edu) or Felipe Wilson (felipewilson@peralta.edu).

What is the timeline for 2020-2021 applicants?

Oct. 24, 2019	College Professional Development Chair will hold informational sessions
by Friday, Nov. 15 th at 5:00 p.m.	Applications submitted to the College Professional Development Committee
December 2019	Review of applications by the College Professional Development Committee members and decision/recommendation sent to College President
by January 31, 2020	Notification of final decision by College President sent to the District Staff Development office, and Vice President of Educational Services office – The committee will try to make its decisions by the end of the Fall '19 term.

Who selects the candidates, and how?

The three administrators and the three faculty members on the Laney Professional Development Committee select the candidates, using a two-step scoring process. Ties are broken by seniority.

What should I include in my application?

- The section on sabbatical leaves in the union contract gives a detailed list of what must be included in the application packet. Missing or incomplete information and/or insufficient documentation will result in a lower score.
- The application form is the cover sheet (see attached). It is the only “official” form provided.
- A detailed proposal of what you intend to do addressed to the Professional Development Committee
- Any relevant supporting materials (for example, if appropriate: letters of acceptance, course of study brochures, abstract for a research project, etc. (see union contract)
- A letter of support from your department chair. (see union contract)

You can submit your application electronically to felipewilson@peralta.edu or place it under the door of Tower 605 (Felipe’s office) by November 15, 2019. Please keep copies of all submitted materials. Receipt of all materials will be confirmed by email.