

**Professional Development Committee Agenda (Monday, November 4, 2019)**

Generated by Felipe Wilson on Wednesday, November 20, 2019

**1. Opening Items**

Present: Marla, Felipe, Rupinder, Autumn, Casey, Pak, Kimm, Blanca

Absent: Mark, David

Guests: Scott Hoshida

Motion to approve agenda/minutes: Marla moved; Pak seconded; unanimously approved

**2. Action Items****2.1. PD Expenses:**

PD approvals were made in the spring for summer and fall funding. The amount totals \$2700. This amount will be subtracted from this year's budget.

Committee discussed establishing stipends for those presenting at our flex days and are not full-time faculty members.

--Motion was made to establish a stipend of \$100 per person/\$200 per activity. Marla moved, Casey seconded, unanimously approved

Marla discussed the possibility of using PD funds to help pay for food/beverages at Nov. 19th Day of the Dead presentation. We do not yet have a quote for amount for cookies and drinks.

**3. Information Items****3.1. PD Day Survey:**

Committee discussed the results from the survey that was sent out regarding our last flex day, and discussed our own reflections of flex day. Highlights of that conversation were:

- More food was needed
- More resources for new faculty
- Making orientation-type videos for new faculty
- Workshops for evaluating faculty
- Collaboration with faculty and classified in future flex days

**4. Funding Requests****4.1. Review of funding requests:**

Pamela Thomas' funding request of \$400 was unanimously approved

Kimm Blackwell's funding request was unanimously approved

**5. Closing Items**