

Professional Development Committee Agenda (Monday, February 10, 2020)

Generated by Felipe Wilson on Sunday, February 23, 2020

1. Opening Items

Absent: Casey and Mark

Guests: Tammeil Gilkerson, Alejandro Acosta

Motion to approve agenda and minutes: Marla moved, Blanca seconded; unanimously approved.

Alejandro presented the plan to include classified staff in some of our upcoming flex day plans. We will have a joint plenary session, classified will have their own activities during the morning and lunch, and we will have the afternoon together.

2. Action Items

2.1. Funding Requests were distributed to the committee

2.2. Classified will not be eligible for funding from the PD committee. Any future requests from classified will be referred to Alejandro.

3. Information Items

3.1. Pres. Gilkerson addressed the sabbatical applications that were forwarded to her. She is not comfortable approving either application and believes they are both lacking in details and specifics, particularly why a sabbatical is needed for their proposals and what the deliverables will be at the conclusion of the sabbaticals.

The committee believes that improvements to the sabbatical process are needed. Marla and Felipe will create a "library" on the PD website which will house sabbatical applications that have been approved, in order to offer examples to future applicants. We will also provide more time during future committee meetings to discuss, collectively.

Both sabbatical applicants will be given an extension of one week to revise and resubmit their applications. These applications will be sent to the members of the committee that score the sabbaticals by Friday, and depending on their assessment, the application will then be sent to the president. Tuesday, 2/18, is the deadline for the committee to complete their rubrics of the revised sabbaticals.

3.2. Brown bag workshops: committee will brainstorm possible topics for PD workshops throughout the semester. The goal will be to establish a calendar of events for the fall 2020 semester. Possible topics are: information on running efficient meetings; workshop on syllabus design

4. Closing Items

Adjourned at 3pm.