

Professional Development Committee Agenda (Monday, December 9, 2019)

Generated by Felipe Wilson on Sunday, January 26, 2020

1. Opening Items

Present: Felipe, Marla, Pak, Mark, David, Autumn, Rupinder, Kimberly, Blanca

Absent: Casey

Motion to approve the agenda and minutes: Kimberly moved, Marla seconded. Unanimously approved.

2. Action Items

2.1. The committee reviewed the new and improved budget for the spring 2020 semester.

By unanimous approval, the funding maximum will be increased to \$1000 per faculty member for the spring 2020 semester. The committee also unanimously approves to set aside \$10000 of the current budget as "reserves" that will be carried over into next school year. Lastly, the committee unanimously approves \$10000 to be set aside for "special expenses" such as reimbursements for flex day presentations, brown bag presentations, and special conferences that might require more than \$1000 in funding.

2.2. The committee unanimously agreed to increase funding for those applicants that were previously approved for events occurring in the spring semester (this will mean John Beam's approved amount will increase to \$1000). The committee unanimously approves a funding request by Meryl Siegal in the amount of \$1000.

2.3. The committee unanimously agreed to add a meeting on April 6, 2020 to compensate for losing a day due to Spring Break.

3. Information Items

3.1. Both sabbatical applications were advanced to round 2 of the process. The scoring committee will evaluate the applications using the round 2 rubric and will submit their completed rubrics by 1/27 (our first meeting of 2020).

4. Closing Items