

# Health, Safety and Security Committee

## Minutes

October 8th, 2019

1:30 – 2:30pm, Tower 750

Name	Role		Name	Role	
Amy Marshall	Co-chair (Business Office)	✓	Indra Thadani	Faculty (Health Services)	✗
Felipe Wilson	Co-chair (Faculty)	✓	Reginald Constant	Faculty (Library)	✗
Jean Paul Schumacher	Dean, Student Services (Admin)	✓	Louis Goltz	Local 1021	✗
Katrina Santos	Classified (Student Services)	✓	Vacant	Student	
			Vacant	Local 39	

AGENDA ITEM	FACILITATOR(S)	DISCUSSION POINTS	RESULTS/FOLLOW-UP ACTIONS and RESPONSIBLE PARTY(IES)
Call to Order	Marshall /Wilson	Welcome Daniel Flores (Add TITLE)	AM-Called meeting to order @1:35 PM
Adoption of Agenda	Marshall /Wilson	Review and approve agenda	AM-moved to approve agenda
Approval of Minutes	Marshall /Wilson	Review and approve minutes	AM-moved to approve minutes
Great Shake Out & Evacuation Drill	Marshall	10/17/19 @10:17 AM “Drop Cover & Hold” - Evacuate audible alarms entire school participation Peralta-Wide drill Use of black board system *14 min best record* (21 minutes longest time 2018) AM drill only Johnson Control-Fire Watch to check system	10/10/19 presentations about drill  Katrina to create flyer by 10/10/19 to distribute to faculty and staff mailboxes (Completed)
Earth Day 2020-Laney Cleanup	Marshall	Laney Clean-up 04/25/20 Clean up areas Fallon/5 <sup>th</sup> Ave. to E. 10 <sup>th</sup> /8 <sup>th</sup> Ave. Volunteer opportunities	Reach out to Senates

Health & Safety Campus Survey	Marshall/Wilson	Target: students How are we doing Expectations/needs Concerns/improvements Reach out college council by December with sample survey to be approved Campus community 5 questions in total <ul style="list-style-type: none"> <li>• Open-ended/multiple-choice</li> </ul>	Goal: December 2019 Email Felipe survey questions by 11/05/19 Amy to confirm with Maisha to create survey via Survey Monkey or use MS Office
Smoking on Campus	Marshall	Campus enforcement Learning opportunity for students vs. being cited from Alameda Sheriffs	Katrina to send group AP3570 "Smoking on Campus"

Next Meeting: November 12th, 2019

-Motioned to adjourn @2:31 PM