

MONTHLY  
TRAINING BY  
LANEY  
INFORMATION  
TECHNOLOGY

# Tech Tuesdays!

TOWER-513

12 noon – 1pm

SAVE THE DATES:

FEBRUARY

TUES 2/11/2020

MARCH

TUES 3/10/2020

APRIL

TUES 04/21/2020

MAY

TUES 05/12/2020

OPEN  
TO  
ALL!

[Laneyhelpdesk@peralta.edu](mailto:Laneyhelpdesk@peralta.edu)



FEBRUARY 2/11/2020

COPIER/PRINTER TRAINING IN T-450

MARCH 3/10/2020

EXCEL TIPS AND TRICKS- BRING YOUR QUESTIONS!  
LEARN TO ATTEND, HOST ZOOM MEETINGS

APRIL 04/21/2020

CYBERSECURITY- PROTECT YOUR DATA & DEVICES

MAY 05/12/2020

OFFICE 365 PORTAL- ONEDRIVE, TEAMS, WEBFORMS

**Walkin and Learn!**

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