

Associated Students of Laney College

THURSDAY, APRIL 19, 2018 12:00 PM

REGULAR MEETING AGENDA

Meeting Location:

Student Center Building

4th Floor, Room SC401A

Laney College

900 Fallon St.

Oakland, CA 94607-4893

Conference Call Number: 1-(515)-739-1484

Access Code: 263651

Members of the public may address the Council on any item within the Council's jurisdiction. Members of the public must be recognized by the presiding officer to address the Council. A summary of Council rules concerning communications from the public are available from the ASLC Secretary of External Affairs at the meetings. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects which are not on this agenda will be heard under the agenda item "Communications from Members of the Public." Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the ASLC Secretary of External Affairs. **Laney does not discriminate on the basis of age, race, color, sex or sexual orientation, marital or veteran status, national origin, or disability**

CALL TO ORDER:

I. ROLL CALL:

Title	Name	P/A
President	Keith Welch (KW)	
Vice President	Carol Williams (CW)	
External Secretary	Corey Hollis (CH)	
Internal Secretary	VACANT	-
Treasurer	Tameem Bahram (TB)	
Club Affairs Officer	Abigail Baires (AB)	
Publicity Commissioner	Laura Bloom (LB)	
Student Advocate	Aisha Jordan (AJ)	
Senator	Enrique Ramos (ER)	
Senator	Andy Tran (AT)	
Senator	Sarah Jung (SJ)	
Senator	Xuecheng "Kristy" Zhang (XZ)	
Senator	Stephen Holloday (SH)	
Senator	VACANT	-
Senator	Dominique Brown (DB)	
Alternate Senator	VACANT	-
Alternate Senator	VACANT	-

7 members = Quorum

II. ADOPTION OF THE AGENDA:

III. APPROVAL OF THE MINUTES:

V. COMMUNICATIONS FROM MEMBERS OF THE PUBLIC:

(Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Council on matters not included on this agenda. **A maximum of 14 minutes (2 minutes per individual maximum) will be provided for speakers under this agenda item.** Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Council members are not allowed to discuss and/or take formal action at today's meeting on items brought before them under this item. Council members are only allowed to respond briefly. Persons **requesting** to address an item included on the agenda will be called upon at the time the agenda item is considered by the Council, and comments on tangential issues not directly related to the item may be ruled out of order. Written statements can be submitted to the ASLC Secretary of External Affairs for inclusion in the minutes.

V. ASLC OFFICERS AND COMMITTEE REPORTS:

A. Shared Governance Committee Reports (Information/2mins per report/ASLC): ASLC members will make any reports from Shared Governance meetings.

B. Inter Club Council Report (Information/Action/3mins/Abigail Baires): Abigail Baires will make any reports from Inter Club Council.

C. Treasurer's Report (Information/3mins/Tameem Bahram): Tameem Bahram will update ASLC on the current balance of ASLC funds.

D. Student Trustee Report (Information/3mins/Corey Hollis): Corey Hollis will update ASLC on Peralta District Board of Trustees items.

D. Ad Hoc Committee Reports (Information/Action/2mins per report/ASLC): ASLC will take action on any issues pertaining to ad hoc committees for the 2017-18 school year.

VII. OLD BUSINESS:

A. Budget Line Identification For Approved Proposals (Discussion/Action/5mins/ASLC): ASLC will consider identifying budget lines to allocate funds for approved proposals.

- Physics Club T-Shirt and Cork Board Proposal.

VIII. NEW BUSINESS:

A. Smart Vending Services Presentation (Discussion/ Information/10mins/Henry Tran): ASLC will receive a presentation from Henry Tran regarding a vending machine contract with ASLC.

B. Fruit Tree Proposal (Discussion/Action/5mins/Pamela Wallace): ASLC will consider approving the fruit tree proposal not to exceed \$430.00.

B. ASLC Run-off Election Presidential Debate (Discussion/Information/20mins/Election Committee): ASLC Election Committee will host a Presidential Debate for the remaining two candidates for ASLC

President.

- Dagnachew Sibhat
- Richard Garcia

IX. COMMUNICATIONS FROM THE FLOOR

This time is reserved for any ASLC Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. NO action will be taken and the total time limit for this item shall not be extended.

X. MEETING ADJOURNED:

Associated Students of Laney College

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MINUTES

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CALL TO ORDER: 12:07 pm

I. ROLL CALL:

Title	Name	P/A
President	Keith Welch (KW)	P
Vice President	Carol Williams (CW)	EX
External Secretary	Corey Hollis (CH)	P
Internal Secretary	VACANT	-
Treasurer	Tameem Bahram (TB)	P
Club Affairs Officer	Abigail Baires (AB)	P
Publicity Commissioner	Laura Bloom (LB)	A
Student Advocate	Aisha Jordan (AJ)	P
Senator	Enrique Ramos (ER)	P
Senator	Andy Tran (AT)	A
Senator	Sarah Jung (SJ)	P
Senator	Xuecheng "Kristy" Zhang (XZ)	A
Senator	Stephen Holloday (SH)	EX
Senator	VACANT	-
Senator	Dominique Brown (DB)	P
Alternate Senator	VACANT	-
Alternate Senator	VACANT	-

7 members = Quorum

II. ADOPTION OF THE AGENDA:

- **CH made a motion to add Associated Student of Laney College (ASLC) Student Center Copier service fee to the 19APR18 Regular meeting agenda. AB seconded the motion. No objections were made to add Student Center Copier service fee to the 19APR18 Regular meeting agenda.**
- **AB made a motion to adopt the 19APR18 Regular meeting agenda with the added amendment. SJ seconded the motion. No objections were made to adopt the 19APR18 Regular meeting agenda with the added amendment.**

III. APPROVAL OF THE MINUTES:

- **CH made a motion to rescind item VIII.D: Fruit Tree Proposal from the 22MAR18 Regular meeting minutes. AB seconded the motion. No objections were made to rescind item VII.D: Fruit Tree Proposal from the 22MAR18 Regular meeting minutes.**
- **CH made a motion to amend the first motion in item V.A: Budget Transfer from the 12APR18 Special meeting minutes to cross-out 5106 and add 5885 so the motion reads: CH made a motion to transfer funds from fund 71-544-4304-1-696600-0-0 to fund 71-544-5885-1-696600-0-0 in the amount of \$5,000.00. AB seconded the motion. No objections were made to cross-out 5106 and add 5885 so the motion reads: CH made a motion to transfer funds from fund 71-544-4304-1-696600-0-0 to fund 71-544-5885-1-696600-0-0 in the amount of \$5,000.00.**
- **CH made a motion to rescind the second motion in item V.A: Budget Transfer from the 12APR18 Special meeting minutes. AB seconded the motion. No objections were made to rescind the second motion in item V.A: Budget Transfer from the 12APR18 Special meeting minutes.**
- **AB made a motion to approve the 12APR18 Special meeting minutes. SJ seconded the motion. No objections were made to approve the 12APR18 Special meeting minutes.**

V. COMMUNICATIONS FROM MEMBERS OF THE PUBLIC:

(Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Council on matters not included on this agenda. **A maximum of 14 minutes (2 minutes per individual maximum) will be provided for speakers under this agenda item.** Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Council members are not allowed to discuss and/or take formal action at today's meeting on items brought before them under this item. Council members are only allowed to respond briefly. Persons **requesting** to address an item included on the agenda will be called upon at the time the agenda item is considered by the Council, and comments on tangential issues not directly related to the item may be ruled out of order. Written statements can be submitted to the ASLC Secretary of External Affairs for inclusion in the minutes.

- **No public comment.**

V. ASLC OFFICERS AND COMMITTEE REPORTS:

A. Shared Governance Committee Reports (Information/2mins per report/ASLC): ASLC members will make any reports from Shared Governance meetings.

- **Abigail Baires reported on Institutional Effectiveness Committee (IEC).**
 - **IEC meeting was cancelled on Tuesday, April 10, 2018.**
- **Sarah Jung reported on Health, Safety & Security and District Facilities Committee meetings.**
 - **Reports are attached the 19APR18 Regular meeting minutes.**
- **Aisha Jordan reported on the Student Equity Committee meeting.**
 - **Report is attached to the 19APR18 Regular meeting minutes.**
 - **Aisha Jordan (AJ) mentioned that AJ attended a meeting with Richard Garcia to meet with Royle Roberts, Risk and Safety Programs manager, at Peralta District.**
 - **Meeting notes are attached to the 19APR18 Regular meeting minutes.**

- Keith Welch reported on the President's Cabinet (College Council) meeting. Items discussed were as follows:
 - Laney College tentative budget for the 2018-19 academic year.
 - College Council adopted goals for the 2017-18 academic year.
 - Laney College Guided Pathways to Success.
 - Will meet Wednesday, April 25, 2018 at 12:00 am to discuss the plans for Guided Pathways.
 - ASLC council participation is needed for the College Council survey.
 - President Gilkerson invited members of the College Council to attend the PAAA scholarship awards banquet at Merritt College on Friday, April 27, 2018.
 - Drinking water analysis for general physical/chemical anions, selected fixtures have been conducted for the Student Center water fountains.
 - The Student Center drinking water fixtures are within acceptable parameters for consumption as set by the State of California in Title 22 California Code of Regulations Chapter 12 (22 CCR Ch. 15) and the California Office of Environmental Health Hazard Assessment (OEHHA).
- Keith Welch (KW) mentioned the Laney College honors banquet on Thursday, May 10, 2018 at 5:00 pm at the Laney College Bistro.
 - RSVP for the banquet by Friday, April 20, 2018.
- Keith Welch mentioned that Danny Glover will be at Merritt College on Thursday, May 3, 2018 for a discussion.
 - If anyone is interested in attending contact Keith Welch.
- Keith Welch mentioned that Laney administrative members met with David Pinto, Vice President of Administrative Services, to discuss renovations to the Student Center.

B. Inter Club Council Report (Information/Action/3mins/Abigail Baires): Abigail Baires will make any reports from Inter Club Council.

- Three (3) club proposals will be added to the 26APR18 Regular meeting agenda pending revision to two (2) of the club proposals.
- The last ICC meeting on Tuesday, May 1, 2018 facilitated by the newly elected Club Affairs Officer Warren Alston.

C. Treasurer's Report (Information/3mins/Tameem Bahram): Tameem Bahram will update ASLC on the current balance of ASLC funds.

- The current ASLC budget does not reflect the latest budget transfer revisions.
- Keith Welch suggested to Tameem Bahram to create an expenditure report to have a clear understanding of ASLC financial standing for the remainder of the 2017-18 academic year.

D. Student Trustee Report (Information/3mins/Corey Hollis): Corey Hollis will update ASLC on Peralta District Board of Trustees items.

- The agenda item to an advisory vote and to make and second motions on the Peralta District Board of Trustees will not be on the 24APR18 Peralta District Board meeting agenda.
 - The item will potentially be added to the 8MAY18 Peralta District Board meeting agenda.
 - In the process of meeting with Associate Students of Merritt College (ASMC) and Associated Students of College of Alameda (ASCOA) to seek their support for the agenda item.
 - Seeking support from all Peralta District Associated Student bodies to be present at the 5MAY18

Peralta District Board meeting to speak in favor of the item.

- Transportation Survey is active for all Peralta District Students.
 - Currently encouraging all Peralta District Associated Student bodies to advertise the survey to student to meet the allotted goal of 10,000 students participating in the Transportation Survey.

D. Ad Hoc Committee Reports (Information/Action/2mins per report/ASLC): ASLC will take action on any issues pertaining to ad hoc committees for the 2017-18 school year.

- Election committee – Met on Thursday, April 12, 2018 at 1:30 pm.
 - Minutes are attached to the 19APR18 Regular meeting minutes.
- Scholarship Committee
 - **SJ made a motion to add Corey Hollis to the Scholarship committee. CH seconded the motion.** *No objections were made to add Corey Hollis to the Scholarship committee.*
 - **SJ made a motion to add Keith Welch to the Scholarship committee. AB seconded the motion.** *No objections were made to add Keith Welch to the Scholarship committee.*
- Dominique Brown is excused from the 19APR18 Regular meeting at 12:22 pm.
- **CH made a motion to add Ann Thomas (ATS) as a voting member of the ASLC for the 19APR18 Regular meeting. AB seconded the motion.** *No objections were made to add Ann Thomas as a voting member of the ASLC for the 19APR18 Regular meeting.*
- **TB made a motion to add Tameem Bahram to the Scholarship committee. CH seconded the motion. SJ objected the motion.**
Roll call vote: CH – Yay, TB – Yay, AB – Nay, AJ – Nay, ER – Yay, SJ – Nay, ATS – Nay.
 - *With three (3) yays and four (4) nays, the motion did not pass.*
- Tameem Bahram is excused from the 19APR18 Regular meeting at 12:25 pm.
- **AB made a motion to add Warren Alston as a voting member of the ASLC for the 19APR18 Regular meeting. AJ seconded the motion.** *No objections were made to add Warren Alston as a voting member of the ASLC for the 19APR18 Regular meeting.*

VII. OLD BUSINESS:

A. Budget Line Identification For Approved Proposals (Discussion/Action/5mins/ASLC): ASLC will consider identifying budget lines to allocate funds for approved proposals.

- Physics Club T-Shirt and Cork Board Proposal.
- **CH made a motion to use budget line 71-544-5106-1-696600-0000-00 for the Physics Club T-shirt and Cork Board Proposal. AB seconded the motion.** *No objections were made to use budget line 71-544-5106-1-696600-0000-00.*

VIII. NEW BUSINESS:

A. Smart Vending Services Presentation (Discussion/ Information/10mins/Henry Tran): ASLC will receive a presentation from Henry Tran regarding a vending machine contract with ASLC.

- Henry Tran was not present to present the Smart Vending Services Presentation.
- Keith Welch mentioned that JJ Vending might be a potential vending machine option for Laney College.

B. Fruit Tree Proposal (Discussion/Action/5mins/Pamela Wallace): ASLC will consider approving the fruit tree proposal not to exceed \$430.00.

- Pamela Wallace presented the Fruit Tree Proposal.
- **CH made a motion to approve the Fruit Tree Proposal from fund 71-544-5885-1-696600-6000-01 not to exceed \$430.00. SJ seconded the motion. No objections were made to approve the Fruit Tree Proposal from fund 71-544-5885-1-696600-6000-01.**
- Tameem Bahram is present at the 19APR18 Regular meeting at 12:33 pm.

B. ASLC Student Center Copier Service Fee (Discussion/Action/5mins/ASLC): ASLC will consider approving the ASLC Student Center copier service fee in the amount of \$3,061.29.

- **AB made a motion to approve the ASLC Student Center Copier service fee from fund 82-544-5881-1-696600-0000-00. SJ seconded the motion. TB objected the motion. Roll call vote: CH – Yay, TB – Nay, AB – Yay, AJ – Yay, ER – Yay, SJ – Yay, ATS – Yay, WA – Yay.**
- AJ recommends that ASLC send a letter to Information Technologies (IT) department at Laney College to provide a notice of payment for copier services so ASLC is aware that compensation may be needed for use of the ASLC copier.

C. ASLC Run-off Election Presidential Debate (Discussion/Information/20mins/Election Committee): ASLC Election Committee will host a Presidential Debate for the remaining two candidates for ASLC President.

- Dagnachew Sibhat
- Richard Garcia

Structure of ASLC Run-off Election Presidential Debate

- I. Introductions
 - a. Two (2) minute introductions of Presidential Candidates.
- II. Debate Questions
 - a. Two (2) minutes to answer three (3) given by the Election Committee. The questions are as follows:
 - i. Understanding the workload of the ASLC President, how will you prioritize your class schedule or manage your council to ensure the needs of ASLC are met?
 - ii. As the facilitator of ASLC meetings, do you have any strategies for mitigating student and or council member complaints and concerns during ASLC meetings?
 - iii. How do you plan to strengthen the connection between ASLC and ICC in regards to organizing events, initiatives, receiving proposals, and managing finances?
- III. Open Public Questions
 - a. One (1) minute to answer any additional questions from the public. Two (2) questions for each candidate for a total of four (4) questions can be asked of the public.
- IV. Closing remarks
 - a. Two (2) minutes was given to each candidate for closing remarks.
- V. For access to the recording of the ASLC Run-off Election Presidential debate, please contact the ASLC External Secretary Corey Hollis.

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- Keith Welch mentioned that the date for Laney Day will be Thursday, May 10, 2018. Laney Day Theme, Celebrating the Mothers of Laney College students.

- **AB made a motion to adjourn the 19APR18 Regular meeting at 1:00 pm. The motion was seconded.** *No objections were made to adjourn the 19APR18 Regular meeting at 1:00 pm.*

X. MEETING ADJOURNED: