

Associated Students of Laney College

WEDNESDAY, MARCH 14, 2018 11:30 AM

SPECIAL MEETING

Meeting Location:
Student Center Building
4th Floor, Room SC401A
Laney College
900 Fallon St.
Oakland, CA 94607-4893

Conference Call Number: 1-(515)-739-1484

Access Code: 263651

Members of the public may address the Council on any item within the Council's jurisdiction. Members of the public must be recognized by the presiding officer to address the Council. A summary of Council rules concerning communications from the public are available from the ASLC Secretary of External Affairs at the meetings. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects which are not on this agenda will be heard under the agenda item "Communications from Members of the Public." Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the ASLC Secretary of External Affairs. **Laney does not discriminate on the basis of age, race, color, sex or sexual orientation, marital or veteran status, national origin, or disability**

CALL TO ORDER:

I. ROLL CALL:

Title	Name	P/A
President	Keith Welch (KW)	
Vice President	Carol Williams (CW)	
External Secretary	Corey Hollis (CH)	
Internal Secretary	Beomjin Kim (BK)	
Treasurer	Tameem Bahram (TB)	
Club Affairs Officer	Abigail Baires (AB)	
Publicity Commissioner	Laura Bloom (LB)	
Student Advocate	Aisha Jordan (AJ)	
Senator	Enrique Ramos (ER)	
Senator	Andy Tran (AT)	
Senator	Sarah Jung (SJ)	
Senator	Xuecheng "Kristy" Zhang (XZ)	
Senator	Stephen Holloday (SH)	
Senator	VACANT	-
Senator	Dominique Brown (DB)	
Alternate Senator	Hwan Jin Jo (HJ)	
Alternate Senator	VACANT	-

7 members = Quorum

II. ADOPTION OF THE AGENDA:

III. APPROVAL OF THE MINUTES:

IV. CLOSED SESSION

A. Removal of ASLC Officers (Discussion/Action/5mins/ASLC): ASLC will consider removing ASLC members from the council.

- Beomjin Kim

B. Budget Transfer of Canteen Co. Funds (Discussion/Action/5mins/Laura Bloom): ASLC will discuss allocating the \$23,000.00 Canteen Co. funds in to fund 71 to utilize for the 2017 – 2018 academic year. Action may be taken.

V. COMMUNICATIONS FROM MEMBERS OF THE PUBLIC:

(Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Council on matters not included on this agenda. **A maximum of 14 minutes (2 minutes per individual maximum) will be provided for speakers under this agenda item.** Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Council members are not allowed to discuss and/or take formal action at today's meeting on items brought before them under this item. Council members are only allowed to respond briefly. Persons **requesting** to address an item included on the agenda will be called upon at the time the agenda item is considered by the Council, and comments on tangential issues not directly related to the item may be ruled out of order. Written statements can be submitted to the ASLC Secretary of External Affairs for inclusion in the minutes.

VI. ASLC OFFICERS AND COMMITTEE REPORTS:

A. Closed Session Report (Information/2mins/ASLC): ASLC will report on the action taken during closed session.

B. Shared Governance Committee Reports (Information/2mins per report/ASLC): ASLC members will make any reports from Shared Governance meetings.

C. Inter Club Council (ICC) Report (Information/Action/3mins/Abigail Baires): Abigail Baires will make any reports from Inter Club Council.

D. Treasurer's Report (Information/3mins/Tameem Bahram): Tameem Bahram will update ASLC on the current balance of ASLC funds.

E. Ad Hoc Committee Reports (Information/Action/2mins per report/ASLC): ASLC will take action on any issues pertaining to ad hoc committees for the 2017-18 school year.

F. Student Trustee Report (Information/2mins/Corey Hollis): Corey Hollis will report on Peralta Board meeting results and any issues pertaining to Peralta District.

VII. OLD BUSINESS:

A. Canteen Co. Contract Review (Discussion/Action/10mins/ASLC): ASLC will discuss the Canteen Co. contract and consider next steps for vending machines in the Laney College Student Center.

VIII. NEW BUSINESS:

A. Budget Transfer (Discussion/Action/5mins/ASLC): ASLC will consider transferring funds from fund 72-544-5205-1-696000-0000-00 to fund 72-544-5102-1-696000-0000-00 not to exceed \$2,000.00.

B. ASLC Scholarship Updates and Approval (Discussion/Action/5mins/ASLC): ASLC will discuss the updates to the ASLC Scholarship requirements. Action may be taken.

C. ASLC Constitution Revisions and Approval (Discussion/Action/10mins/ASLC): ASLC will discuss the revisions to the ASLC constitution to be voted on by the student body in the 2018 ASLC elections. Action may be taken.

D. Women's History Month Proposal (Discussion/Action/5mins/Mallory Barkdull): ASLC will consider approving the Women's History Month Proposal not to exceed \$1,500.00.

E. Allocation of Fundraised Club Funds (Discussion/Action/10mins/ASLC): ASLC will consider allocating fundraised club funds to the Black Student Union (BSU) and Phi Theta Kappa (PTK) not to exceed \$4,220.00.

- BSU fundraised amount: \$3,671.00.
- PTK fundraised amount: \$547.00.

F. Laney Week Roundtable (Discussion/Action/5mins/ASLC): ASLC will discuss plans for hosting Laney Week. Action may be taken.

IX. COMMUNICATIONS FROM THE FLOOR

This time is reserved for any ASLC Members to make announcements on items not on the agenda. **A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed.** **NO** action will be taken and the total time limit for this item shall not be extended.

X. MEETING ADJOURNED:

Associated Students of Laney College

WEDNESDAY, MARCH 14, 2018 11:30 AM

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CALL TO ORDER: 11:30 am

I. ROLL CALL:

Title	Name	P/A
President	Keith Welch (KW)	P
Vice President	Carol Williams (CW)	P
External Secretary	Corey Hollis (CH)	P
Internal Secretary	Beomjin Kim (BK)	A
Treasurer	Tameem Bahram (TB)	P
Club Affairs Officer	Abigail Baires (AB)	P
Publicity Commissioner	Laura Bloom (LB)	A
Student Advocate	Aisha Jordan (AJ)	P
Senator	Enrique Ramos (ER)	$\frac{1}{2}$
Senator	Andy Tran (AT)	A
Senator	Sarah Jung (SJ)	P
Senator	Xuecheng "Kristy" Zhang (XZ)	A
Senator	Stephen Holloday (SH)	P
Senator	VACANT	-
Senator	Dominique Brown (DB)	P
Alternate Senator	Hwan Jin Jo (HJ)	A
Alternate Senator	VACANT	-

7 members = Quorum

II. ADOPTION OF THE AGENDA:

- **CH made a motion to move item V.: Communications from the Floor after III.: Approval of the Minutes.** *No objections were made to move item V.: Communications from the Floor after III.: Approval of the Minutes.*
- **KW made a motion to approve the 14MAR18 Special meeting agenda.** *No objections were made to approve the 14MAR18 Special meeting agenda.*

III. APPROVAL OF THE MINUTES:

- **CH made a motion to rescind the item VII.C: Women's Economic Agenda Project from the 8FEB18 Regular meeting agenda.** *No objections were made to rescind the item VII.C: Women's Economic Agenda Project from the 8FEB18 Regular meeting agenda.*

IV. CLOSED SESSION

A. Removal of ASLC Officers (Discussion/Action/5mins/ASLC): ASLC will consider removing ASLC members from the council.

- Beomjin Kim
- **CH made a motion to remove Beomjin Kim from the ASLC council.** *No objections were made to remove Beomjin Kim from the ASLC council.*

B. Budget Transfer of Canteen Co. Funds (Discussion/Action/5mins/Laura Bloom): ASLC will discuss allocating the \$23,000.00 Canteen Co. funds in to fund 71 to utilize for the 2017 – 2018 academic year. Action may be taken.

- *No objections were made to table item IV.B. until the next ASLC meeting.*

V. COMMUNICATIONS FROM MEMBERS OF THE PUBLIC:

(Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Council on matters not included on this agenda. **A maximum of 14 minutes (2 minutes per individual maximum) will be provided for speakers under this agenda item.** Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Council members are not allowed to discuss and/or take formal action at today's meeting on items brought before them under this item. Council members are only allowed to respond briefly. Persons **requesting** to address an item included on the agenda will be called upon at the time the agenda item is considered by the Council, and comments on tangential issues not directly related to the item may be ruled out of order. Written statements can be submitted to the ASLC Secretary of External Affairs for inclusion in the minutes.

- **A member of the public announced an opportunity at a youth camp on from April 6-8, 2018.**
- **A member of the public is seeking ASLC support to host a panel for Black life Black Lungs**
- **A member of the public expressed concern for student safety. A Laney student avoided a sexual assault from an attacker on Tuesday March 6, 2018 at 2:10 pm by locking themselves in the women's bathroom stall. The proper administrative authority has been notified of the incident.**

VI. ASLC OFFICERS AND COMMITTEE REPORTS:

A. Closed Session Report (Information/2mins/ASLC): ASLC will report on the action taken during closed session.

- **Information is provided in IV.: Closed Session.**
- **Enrique Ramos was present at the 14MAR18 Special meeting at 12:00 am.**

B. Shared Governance Committee Reports (Information/2mins per report/ASLC): ASLC members will make any reports from Shared Governance meetings.

- Sarah Jung sat in on the Health Safety & Security Committee meeting. Report will be attached to the minutes.
- Keith Welch sat in on several meetings. Items discussed are as follows:
 - Town Hall with Laney College's President Tammeil Gilkerson on April 12, 2018 at 12:00 pm in form D200. Need ASLC members to attend the Town Hall.
 - Updated Organizational chart has been released for Laney College.
 - Keith Welch mentioned the good service of ROC from their increased achievement in basic skills and mathematics from students in the ROC program in the Score Card Presentation at the Peralta District Board meeting on Tuesday, March 13, 2018.
 - AJ mentioned that ROC needs financial support to continue to give needed assistance to formerly incarcerated and systems impacted students.
 - KW mentioned that ASLC may provide support depending on the need of ROC students and for Aisha Jordan to inquire as to the financial needs of ROC.

C. Inter Club Council (ICC) Report (Information/Action/3mins/Abigail Baires): Abigail Baires will make any reports from Inter Club Council.

- Discussed ICC bylaws.
 - ICC Bylaws will be presented to ASLC on Thursday, March 22, 2018.
- **AB made a motion for ASLC to cease voting on proposals on April 26, 2018 and to cease receiving proposals on April 22, 2018. No objections were made for ASLC to cease voting on proposals on April 26, 2018 and to cease receiving proposals on April 22, 2018.**
- ICC last day to receive proposal will be on April 12, 2018 and the last day for ICC to vote on proposal will be the April 17, 2018.
- Two new club-chartering packets were approved by ICC.
 - Computer Science Club.
 - Laney Military Veterans Club.

D. Treasurer's Report (Information/3mins/Tameem Bahram): Tameem Bahram will update ASLC on the current balance of ASLC funds.

- Tameem Presented the Treasurer's Report. Report will be attached to the 14MAR18 minutes.

E. Ad Hoc Committee Reports (Information/Action/2mins per report/ASLC): ASLC will take action on any issues pertaining to ad hoc committees for the 2017-18 school year.

- Elections committee mentioned that dates will be set for ASLC 2018-19 applicants on Friday, March 16, 2018.

F. Student Trustee Report (Information/2mins/Corey Hollis): Corey Hollis will report on Peralta Board meeting results and any issues pertaining to Peralta District.

- Score Card Report for Laney College was presented. Score Card Report will be available upon request. Key take a ways from the Score Card Report:
 - Counselor to student ratio is 852:1 for Laney College
 - English basic skills for Laney College is the lowest of the 4 Peralta Colleges at 52% passing rate.
- 1st stage of the Emergency Blue Phone Project was approved for Laney and Merritt College.

VII. OLD BUSINESS:

- A. Canteen Co. Contract Review (Discussion/Action/10mins/ASLC):** ASLC will discuss the Canteen Co. contract and consider next steps for vending machines in the Laney College Student Center.
- *No objections were to table item VII.A. until*

VIII. NEW BUSINESS:

A. Budget Transfer (Discussion/Action/5mins/ASLC): ASLC will consider transferring funds from fund 72-544-5205-1-696000-0000-00 to fund 72-544-5102-1-696000-0000-00 not to exceed \$2,000.00.

- **CH made a motion to transfer funds from fund 72-544-5205-1-696000-0000-00 to fund 72-544-5102-1-696000-0000-00 not to exceed \$2,000.00.** *No objections were made to transfer funds from fund 72-544-5205-1-696000-0000-00 to fund 72-544-5102-1-696000-0000-00 not to exceed \$2,000.00.*
- **CH made a motion to approve the Women's Economic Project Proposal from fund 72-544-5102-1-696000-0000-00 not to exceed \$1,500.00.** *No objections were made to approve the Women's Economic Project Proposal from fund 72-544-5102-1-696000-0000-00 not to exceed \$1,500.00.*

B. ASLC Scholarship Updates and Approval (Discussion/Action/5mins/ASLC): ASLC will discuss the updates to the ASLC Scholarship requirements. Action may be taken.

- *No objections were made to table item VIII.B. until the next ASLC meeting.*

C. ASLC Constitution Revisions and Approval (Discussion/Action/10mins/ASLC): ASLC will discuss the revisions to the ASLC constitution to be voted on by the student body in the 2018 ASLC elections. Action may be taken.

- *No objections were made to table item VIII.C. until the next ASLC meeting.*

D. Women's History Month Proposal (Discussion/Action/5mins/Mallory Barkdull): ASLC will consider approving the Women's History Month Proposal not to exceed \$1,500.00.

- **TB made a motion to approve Women's History Month Proposal from fund 71-544-5106-1-696600-0000-00 not to exceed \$240.00.** *No objections were made to approve the Women's History Month Proposal from fund 71-544-5106-1-696600-0000-00 not to exceed \$240.00.*

E. Allocation of Fundraised Club Funds (Discussion/Action/10mins/ASLC): ASLC will consider allocating fundraised club funds to the Black Student Union (BSU) and Phi Theta Kappa (PTK) not to exceed \$4,220.00.

- BSU fundraised amount: \$3,671.00.
- PTK fundraised amount: \$547.00.
- **KW made a motion to approve the allocation of fundraised club funds from fund 71-544-5202-1-696600-6000-00 in the amount of \$3,671.00 to the Black Student Union and \$547.00 to Phi Theta Kappa.** *No objections were made to approve the allocation of fundraised club funds from fund 71-544-*

5202-1-696600-6000-00 in the amount of \$3,671.00 to the Black Student Union and \$547.00 to Phi Theta Kappa.

F. Laney Week Roundtable (Discussion/Action/5mins/ASLC): ASLC will discuss plans for hosting Laney Week. Action may be taken.

- *No objections were made to table item VIII.F. until the next ASLC meeting.*
- **SJ made a motion to adjourn the 14MAR18 Special meeting at 12:56 pm.** *No objections were made to adjourn the 14MAR18 Special meeting at 12:56 pm.*

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X. MEETING ADJOURNED: 12:56 pm

NAME OF COMMITTEE:	Health, Safety, & Security Committee
DATE OF MEETING:	Tuesday, March 13 th , 2018
COMMITTEE CHAIR:	Amy Marshall

SHARED GOVERNANCE REPORT FORM

SUMMARY OF ITEMS COVERED:

- Emergency Evacuation Drill Highlights:
 - 14 min. Drill time (Morning & Evening)
 - Teachers and Faculty were mostly cooperative
 - Engineers had trouble resetting a few alarms
 - Additional Volunteers were needed for crowd control
- Thoughts for Future Drills:
 - Possibly run an unannounced drill (BCC)
- Active Shooter Drill
 - Planning:
 - Possibly Late April or next semester
 - Professional Day or sometime during the lunch hour
 - Training lasts around an hour
 - Peralta Police will run the training
 - Amy will follow up with potential dates and times
- Resource Guide/Flyer
 - The goal is to consolidate all student driven resources into a guide (In case of emergency)
 - Will be available to students on March 27th, 2018
 - Digital and Physical copies will be available
 - Draft will be submitted to the committee
 - Flyer
 - Will be presented at InsideTrak
- Committee Goals and Accomplishments
 - Accomplished Goals
 - Evacuation Drill
 - Additional Goals
 - Determine Dates for Fall Semester Drills
 - Active Shooter Drill
 - Late April
 - Disaster Preparedness Supplies
 - Find new Storage area
 - Replenish and Replace old supplies
- Health Center
 - Nurse now on duty
 - Monday-Wednesday

- No Nurse on duty for evening students
- Laney Wellness Fair
 - When: April 19th,2018
 - Where: Student Cafeteria

Completed By: Sarah Jung