

Minutes Sample

Date
Time
Location

I. CALL TO ORDER

Meeting started at 12:00 pm

II. APPROVAL OF MINUTES (Approval of past meeting minutes)

Ashley made a motion to approve last week minutes. David second motion. Motion passed.

III. PUBLIC COMMENTS (Guest of the meeting)

IV. OLD BUSINESS

Pizza Party for the End of the Year celebration

The council discussed cost of event and reviewed all invoices. Ashley motioned to request \$500 from ASLC to support event. David second motion. No objections. Invoices attached.

V. NEW BUSINESS

Spring Field Trip to Art Museum

The council discussed cost of event and reviewed invoice. The following students will be attending the event:

Sample sample

Sample sample

The total cost is \$2,000. Invoices attached. Jason motioned to approve sample sample and sample sample to attend the spring field trip to Art Museum. Natty second the motion. No discussion. Motion passed.

AGENDA REQUESTS (Future Meeting)

ANNOUNCEMENTS/COMMENDATIONS

Sample thank everyone that participated in spirit week.

ADJOURNMENT

Meeting ended at 12:20pm