

APRIL 2021

LANEY
COLLEGE



LANEY FACILITIES AND TECHNOLOGY UPDATE

WORKING TOGETHER TO
SUPPORT OUR STUDENTS
& THE CAMPUS COMMUNITY



Laney IT is working with VP Ferguson to implement "Zoom Phone" technology in the Student Services area. This will enable students' calls to be routed correctly to various service areas

The last Tech Tuesday session for Spring was held on May 11 and focused on advanced topics in Excel. If you have suggestions for future technology training topics, please reach out to IT.



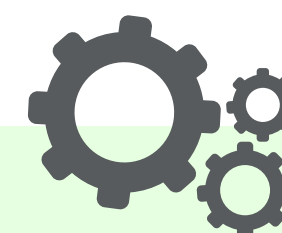
Laney IT is working with some departments to update the infrastructure. The ROC area will have updated electrical and network cabling to support their office equipment safely. The Laney Bistro/Cafeteria will get updated cash registers and an updated Point of Sale system.



Laney IT Continues to provide remote tech support and limited on-site support. Please contact us at laneyhelpdesk@peralta.edu.



Laney IT is working with facilities on clearing e-waste from campus. If you have old technology equipment in your areas, please let us know and we will pick it up.



The PeopleSoft Phase 1 upgrade was completed in February. On April 21, 2021 District IT presented to the Laney community on Phase 2 of the upgrade that includes the following enhancements:

1. Replace current ePAF system with PeopleSoft Manager Self Service
2. Convert paper-based LARs into electronic employee time submissions (No more Excel LARs!)
3. Convert paper-based timesheet forms for student workers and part time employees to electronic submissions.

More details can be found here: [Phase 2 implementation](#). The project is expected to go live at the end of July 2021.



For PeopleSoft class scheduling questions, faculty should email Lanayschedul@peralta.edu. If you need assistance with website changes, your website account or WordPress training please email laneywebhelp@peralta.edu



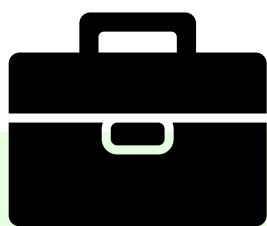
Return to campus planning - The department of general services (DGS) is working on a plan to have the air quality and water checked districtwide over the coming months. The idea is to prioritize the buildings in use for fall and then move to the rest of the buildings.



Warehouse orders - All orders delivered to campus from the district warehouse are delivered to the end users within 48 hours. You will receive an email when your order has been delivered. Large heavy orders such as furniture, metal and lumber, heavy equipment can be delivered directly to campus with advance approval. Questions about the status of your order? Feel free to email businessoffice@peralta.edu or call 510-464-3228.



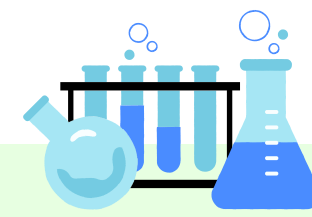
Tower and Building E elevators - This project is slowly moving along. A project manager from Swinerton took over the project in January. Prior contract issues were identified, and critical path items are being addressed. A new schedule and budget are under review for board approval.



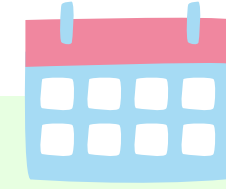
Work orders - work requests can be submitted by emailing the Laney Business Office at businessoffice@peralta.edu or texting 510-599-9411.



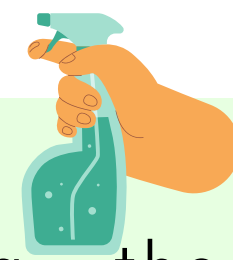
Student Center modernization - a Final Project Proposal (FPP) will be submitted for consideration for state funding on this project.



STEM Building - Initial planning has commenced to determine the programming for the building. End user group meeting will be scheduled shortly.



Facilities Planning Committee meets the 1st Monday of the month during the fall and spring semesters and meetings are open to everyone. <https://laney.edu/facilitiesplanningcommittee/>



Deep cleaning - the campus was sanitized by an outside vendor at the beginning of the pandemic. The custodians have been working fulltime to service the campus and rooms in use. This is the time of year where we begin deep cleaning such as carpet cleaning and waxing the floors. If you are planning to use a classroom or office outside your current, regular schedule please be sure to let us know by emailing amarshall@peralta.edu or calling 510-986-6984.



Union Bank - construction on the project was delayed but they will start the week of May 3rd and should be ready to open by the end of August.



Parking and paving - The perimeter paving job will likely begin in the next 45 days. With this project, many of the reserved parking spaces on campus will be eliminated. Employees should plan on parking in the employee parking lot which is open daily.